

**Public Notice of Meeting**  
**WILTON-LYNDEBOROUGH COOPERATIVE SCHOOL BOARD MEETING**  
**AND JOINT BUDGET COMMITTEE SESSION**  
**Tuesday, September 25, 2018**  
**Wilton-Lyndeborough Cooperative M/H School-Media Room**  
**6:30 p.m.**

**I. CALL TO ORDER-Harry Dailey-Chair**

**II. ADJUSTMENTS TO THE AGENDA**

**III. PUBLIC COMMENTS:** This is the public's opportunity to speak to items on the agenda. This is also the public's opportunity to speak to any topic concerning the school district. No complaints regarding specific staff members will be heard during a public meeting. The District has established separate procedures for complaints against individual employees.

**IV. PRESENTATION**

- i. Chris Balch-Wilton Energy Committee

**V.**

**BOARD CORRESPONDENCE**

**a. Reports**

- i. Superintendent's Report
- ii. Director of Student Support Services Report
- iii. Director of Technology's Report

**b. Letters/Information**

- i. Draft Plan to Increase Scores

**VI. CONSENT AGENDA**

**VII. 7:00PM JOINT BOARD & BUDGET COMMITTEE SESSION**

**a. FY 2019-2020 Budget**

- i. SAU
- ii. Technology
- iii. CPI Index/Category Summary

**VIII. PUBLIC COMMENT**

**IX. POLICIES-1<sup>st</sup> READ**

- i. AD-Philosophy of the District
- ii. BCA-School Board Member Ethics
- iii. BBAA-Board Member Authority
- iv. BEA-Regular Board Meetings
- v. IK-Earning of Credit
- vi. JICA-Student Dress Code

**X. NHSBA-CALL FOR RESOLUTIONS**

**XI. SELECT BOARD & SCHOOL BOARD COORDINATION**

**XII. ACTION ITEMS**

- a. Approve Minutes of Previous Meeting**
- b. Fuel Bid**

**XIII. COMMITTEE REPORTS**

- i. Policy Committee
- ii. Strategic Planning

**XIV. RESIGNATIONS/APPOINTMENTS/LEAVES**

**XV. BOARD BUDGET DISCUSSION**

**XVI. PUBLIC COMMENTS**

**XVII. SCHOOL BOARD MEMBER COMMENTS**

**XVIII. ADJOURNMENT**

**INFORMATION: Next School Board & Joint Budget Co. Meeting-October 9, 6:30 PM at WLC-Media Room**

The Wilton-Lyndeborough Cooperative School District does not discriminate on the basis of race, color, religion, national origin, age, sex, handicap, veteran status, sexual orientation, gender identity or marital status in its administration of educational programs, activities or employment practice.

***Wilton-Lyndeborough Cooperative School District***  
***School Administrative Unit #63***

192 Forest Road  
Lyndeborough, NH 03082  
603-654-8088

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Bryan K. Lane  
Superintendent of Schools

Betty Moore, M.Ed.  
Director of Student Support Services

Lise Tucker  
Business Administrator

SUPERINTENDENT'S REPORT  
September 25, 2018

It is difficult to believe that by the time this meeting occurs we will almost have completed 20 days of school. It has been a pleasure to be in the buildings and to see the activity at all levels each day. The energy from the students is contagious.

I have been working with the middle school and administration at WLC to bring forward a tactical plan to remediate students with math deficits that will be presented by the middle school teachers at this meeting.

I have been working with the policy committee to bring forward several policies for this meeting.

The Strategic Planning Committee met on Wednesday September 19. Our Food Service Director Bob Deignan attended at the request of the committee.

As an extension of the Strategic Planning Committee, I have reached out to the WLCTA with calendar options for the 2019-20 school year. Proposals include school years with 177 days and 180 days. All changes proposed look to create quality instructional time along with increased teacher collaboration time. This will be part of the WLCTA meeting agenda on September 20 and we will meet collectively after that to bring recommendations back to the Strategic Planning Committee.

I will be proposing to the Principals that we create themed academic days that would allow us to use staff in a way that creates opportunities for teacher collaboration during the school day. Conceptually school wide activities could be created that focus on civics, science, math, writing or school culture for half of a school day. By restructuring teacher schedules on given days, departments, or Professional Learning Communities could be given time to do collaborative work. The academic emphasis for the school day would relate to curriculum topics and could be made part of larger assignments.

I will be meeting with Tim O'Connell, Lise Tucker and Betty Moore on September 26 to discuss the LCS and FRES budgets.

I attended the forum on School Funding held at Keene Middle School on September 20.

I attended the Southwest Superintendent's meeting on Friday September 21.

I will be attending the Kidder Law Conference on Wednesday October 3<sup>rd</sup>.

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Business Administrator

Director of Student Support Services  
September 18, 2018

The Department of Special Services welcomes Ms. Janabeth Reitter and Ms. Kira Brewster, Reading Writing Specialists that have joined our team this year. Ms. Reitter replaces Diana Heath, who retired at the end of the 2017-18 school year, and Ms. Brewster has filled the position created by a resignation we received in August. We are very fortunate to have such skilled and experienced professionals join our team of providers.

As of this date, 13 students requiring special education from Early Supports and Services, other NH towns and out of state, have enrolled in our schools. The severity of the needs of these 13 students range from requiring a 1:1 personal care assistant and multiple related services to minimal paraeducator support in the mainstream classroom. Our special education case managers have been very busy meeting with parents and staff to establish and ensure appropriate supports and services for these students. Two of our special education students moved from Wilton to other NH towns. Our current total of identified students district-wide is 112.

We welcome our new staff and students and look forward to a very positive school year.

Respectfully submitted,

Betty Moore  
Director of Student Support Services

***Wilton-Lyndeborough Cooperative School District-SAU #63***  
***Technology Director***

192 Forest Road Lyndeborough, NH 03082  
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Kevin P. Verratti, Director of Technology

Technology School Board Report  
09/18/2018

- With the start of the 18-19 school year the 1:1 laptop program is in full swing. We are doing two things differently this year. The first is the High School Chromebooks were handed out to students during their first period class on the first day of school. This increased the amount of time spent in classrooms with their teachers and put the Chromebooks into the students hands earlier in the day. The second change is at the middle school where Chromebooks will be housed in carts in each room and students will use them in a more supervised manner. The majority of breakage from last year happened in the hallways during passing times and this should help cut down on repairs. The in classroom only use is similar to the deployment model for Chromebooks used at FRES.
- Due to the nature of the power outage at FRES on Sept. 4<sup>th</sup> the generator did not initiate and 1/3 of the building lost power. This caused phones and internet service to go offline for a short period until power could be re-routed from a working section.
- A power outage at WLCS the evening of Sept 9<sup>th</sup> caused three core servers to go offline. These systems controlled internet access and core network functions such as printing and network access. It took approximately one hour on the morning of Sept 10th to recover the systems from the outage and for access to return to normal. Phones were not offline during the school day but were offline during the power outage after the battery backups had been exhausted.
- I am still in the beginning stages of meeting with town officials about shared IT services. At this time no action has been made. If an agreement is put in place it will need to be voted on and approved by all boards involved.

Respectfully,

Kevin P. Verratti  
Director of Technology  
SAU #63

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TO: The WLC School Board  
FROM: Bryan Lane  
DATE: 9/18/18  
RE: Tactical Plan for Middle School Math Remediation

At the school board meeting of September 11, the board requested an action plan as to how the staff at WLC will work to remediate the students who scored not proficient on the state assessment last fall. I have done an overview analysis of each grade focusing on those students who were “nearing proficient” for students who are in grades 6-8. An example of that analysis is attached. The “cut score” for the current 7<sup>th</sup> graders was 530, meaning that if a student scored above 530 they were considered proficient.

The math assessment is broken down into five categories:

- Ratios and Proportional Relationships and Number Systems
- Expressions and Equations
- Geometry/Statistics and Probability
- Modeling and Problem Solving
- Math Reasoning

Eighteen unidentified students are on the attached spread sheet. We can see the areas of strength and weakness for each student as indicated by the chart. By using this information, we can see the areas of need for each student. Students scored lower in the Expression and Equations questions along with Geometry/ Statistics and Probability. There are very few students who rated as “low” in the areas of the test so it appears that remediation should be effective.

The tactical plan being presented by the middle school math teachers is one that uses three data sources:

- STAR Assessment results
- Khan Academy Data
- Daily progress monitoring

In the plan created by the middle school team, identified students will be receiving 2 additional periods of math instruction per week beyond daily instruction as well as all students in the middle school having two twenty-five minute periods of additional math instruction per week.

**CURRENT 7TH GRADE**

	Overall SCALE SCORE		Ratios, Proportional Relationships and Number System	Scale Score	Expressions and Equations	Scale Score	Geometry/ Statistics and Probability	Scale Score	Modeling and Problem Solving	Scale Score	Use Mathematical Reasoning	Scale Score
1	500	2	At or Approaching	499	At or Approaching	516	Low	430	At or Approaching	498	At or Approaching	530
2	500	2	At or Approaching	518	Low	479	At or Approaching	494	At or Approaching	532	Low	330
3	502	2	At or Approaching	516	At or Approaching	492	At or Approaching	478	At or Approaching	519	At or Approaching	521
4	503	2	At or Approaching	513	At or Approaching	513	Low	330	At or Approaching	500	At or Approaching	516
5	504	2	Low	489	At or Approaching	500	At or Approaching	549	Low	480	At or Approaching	560
6	504	2	At or Approaching	508	At or Approaching	507	At or Approaching	466	At or Approaching	502	At or Approaching	507
7	506	2	At or Approaching	515	At or Approaching	490	At or Approaching	511	At or Approaching	515	At or Approaching	498
8	508	2	At or Approaching	525	At or Approaching	498	Low	330	At or Approaching	518	At or Approaching	515
9	510	2	Low	461	At or Approaching	545	At or Approaching	495	At or Approaching	528	At or Approaching	544
10	511	2	At or Approaching	536	At or Approaching	493	At or Approaching	476	Low	484	At or Approaching	509
11	512	2	At or Approaching	522	At or Approaching	483	At or Approaching	526	At or Approaching	500	At or Approaching	542
12	513	2	At or Approaching	494	At or Approaching	537	At or Approaching	500	At or Approaching	532	At or Approaching	515
13	513	2	At or Approaching	536	At or Approaching	490	Low	330	At or Approaching	511	At or Approaching	535
14	513	2	On or Above	575	Low	478	Low	330	At or Approaching	520	At or Approaching	540
15	516	2	Low	483	At or Approaching	537	At or Approaching	514	At or Approaching	545	Low	330
16	518	2	At or Approaching	513	At or Approaching	541	Low	330	On or Above	558	At or Approaching	511
17	519	2	At or Approaching	536	At or Approaching	502	At or Approaching	527	Low	451	At or Approaching	546
18	523	2	At or Approaching	527	At or Approaching	516	At or Approaching	529	At or Approaching	518	At or Approaching	544
			<b>7 of 18 at or within 10 points of cut score</b>		<b>4 of 10 at or within 20 points of cut score</b>		<b>4 of 18 at or within 10 points of cut score</b>		<b>6 of 18 within 10 points of cut score</b>		<b>9 of 18 within 10 points of cut score</b>	
			Above cut score		Within 10 pts. Of Cut Score		Within 20 pts. of cut Score		Low			

# Middle School Math Action Plan

**Monday, Tuesday (49 minutes); Wednesday, Thursday (25 minutes)**

Supplemental Math Instruction for all students

- 6th, 7th, and 8th grade students will focus on math either through digital learning or direct teacher instruction at various times.
- Progress monitoring will occur daily through the technology or teacher.
- Monthly formal benchmark data will be extracted from a combination of NH State Assessment Interim Assessments (items similar to the spring official state test, once in the fall and once in late winter); Khan Academy Assessments; and/or STAR assessments, reported to the school board monthly.
- Those students who are proficient with current learning goals will continue to work on year-long mastery goals that repeatedly spirals material to students for long-term mastery.

**Wednesday and Thursday:**

- The remaining 24 minutes after math work will be spent on other coursework.

**Friday:**

- Students spend time with various subject teachers for support and/or enrichment.

**How Parents Can Know Student Progress:**

- Parents can have students log into their student Khan Academy account at home on a Chrome browser and show their assignments and scores to their parents at any time.
- Other reports will be sent to parents quarterly.

Blue Grade Eight: Multiple courses  
Assignments






Class code  
**6DDRR3KY**

By student

By assignment

All time

Previous | Next

STUDENTS	 One-step addition & subtraction equations Sep 21	 One-step multiplication & division equations Sep 21	 Adding & subtracting negative numbers Sep 14	 Multiplying negative numbers Sep 14	 Dividing negative numbers Sep 14
	100	100	100	100	100
	—	—	100	100	100
	—	—	43	100	25
	100	100	100	100	100
	100	100	100	—	—
	—	—	—	—	—
	—	—	—	—	—
	—	—	—	—	—
	100	100	100	100	100
	86	—	—	—	—
	100	100	57	100	100
	43	—	100	100	100
	100	100	100	100	100
	—	100	—	100	—

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TO: The WLC School Board and Budget Committee  
FROM: Bryan Lane  
DATE: 9/25/18  
RE: 2019-20 SAU Budget

The proposed SAU budget is essentially level funded with a decrease of \$31.00. The areas of change include:

- An offset of funds from the Professional Development –Curriculum Coordinator to the Travel/Conferences line for the Curriculum Coordinator of \$1,300, a reduction of \$200 overall.
- An increase of \$500 in the Professional Development- Tuition line of \$500 to bring the request in line with actuals from FY 2018.
- An increase for Ads/Notices of \$1,000 to bring the request in line with actuals from FY 2018.
- An increase in Postage of \$600 to bring the request in line with actuals from FY 2018.
- A decrease in furniture requests of \$700.
- A reduction of waste disposal and lawn/grounds of \$820 which will be offset with an increase in the LCS budget.
- Combined increases of \$1,174 in electricity and oil as determined by the Consumer Price Index.

Category	Object	Account	Description	FY17Expenditures	FY18Expenditures	FY19Proposed	FY20Proposed	Dollar Difference	Percentage Change	NOTES
SP	810	04.1210.810.01.00000	Medicaid Fees-SPED	6,876.83	5,708.55	7,550.00	7,000.00	(550.00)	(7.28)	9% process fee via MSB
CC	290	04.2212.290.01.00000	Professional Development - Curriculum Coord	0.00	0.00	1,500.00	0.00	(1,500.00)	100.00	staff development brought back to district
CC	580	04.2212.580.01.00000	Travel/Conferences - Curriculum Coord	0.00	2,446.68	1,200.00	2,500.00	1,300.00	100.00	
CC	610	04.2212.610.01.00000	General Supplies - Curriculum Coord	0.00	217.97	400.00	250.00	(150.00)	(37.50)	
CC	649	04.2212.649.01.00000	Professional Books - Curriculum Coord	0.00	39.00	0.00	0.00	0.00	100.00	
CC	733	04.2212.733.01.00000	Furniture & Fixtures - Curriculum Coord	0.00	475.98	0.00	0.00	0.00	100.00	
CC	810	04.2212.810.01.00000	Dues and Fees - Curriculum Coord	0.00	1,123.00	1,000.00	1,175.00	175.00	17.50	NHSAA, ASCD
SB	580	04.2313.580.01.00000	Travel/Conferences - Treasurer	0.00	175.00	0.00	175.00	175.00	100.00	
SB	810	04.2313.810.01.00000	Dues and Fees - Treasurer	0.00	35.00	0.00	35.00	35.00	100.00	
SB	330	04.2318.330.01.00000	Professional Services - Legal	322.50	617.50	0.00	0.00	0.00	0.00	
SB	319	04.2319.319.01.00000	Supervisors/Town	0.00	0.00	1.00	1.00	0.00	0.00	
SB	331	04.2319.331.01.00000	Professional Services Legal - SB	368.00	0.00	0.00	0.00	0.00	0.00	
SB	534	04.2319.534.01.00000	School Board Postage	720.00	50.00	500.00	525.00	25.00	5.00	district mailings
SB	540	04.2319.540.01.00000	School Board Advertising	340.16	1,007.74	500.00	525.00	25.00	5.00	
SB	550	04.2319.550.01.00000	School Board Printing and Binding	398.00	696.00	500.00	700.00	200.00	40.00	annual report in house
SB	610	04.2319.610.01.00000	School Board General Supplies/Paper	373.71	0.00	400.00	200.00	(200.00)	(50.00)	district meeting - ballots, displays
SB	810	04.2319.810.01.00000	School Board Dues and Fees	3,195.19	3,195.19	3,500.00	3,300.00	(200.00)	(5.71)	NHSBA
SB	890	04.2319.890.01.00000	School Board Miscellaneous	1,427.95	1,177.77	1,800.00	1,600.00	(200.00)	(11.11)	retirement gifts
SU	290	04.2321.290.01.00000	Professional Dev - Tuition-SAU	1,950.00	2,995.16	2,500.00	3,000.00	500.00	20.00	AASA, NHSAA conferences
SU	330	04.2321.330.01.00000	Professional Services ( Legal)-SAU	2,541.84	1,055.00	3,000.00	3,000.00	0.00	0.00	general counsel, negotiations
SU	430	04.2321.430.01.00000	Repairs & Maintenance Services-SAU	315.72	293.64	316.00	316.00	0.00	0.00	copier usage
SU	449	04.2321.449.01.00000	Rental of Equipment-SAU	257.46	177.68	420.00	420.00	0.00	0.00	conway maint
SU	534	04.2321.534.01.00000	Postage-SAU	533.00	1,000.00	900.00	900.00	0.00	0.00	meter ink and USPS
SU	540	04.2321.540.01.00000	Ads & Notices-SAU	1,236.90	4,019.64	2,000.00	3,000.00	1,000.00	50.00	News, Edjobs, SchoolSpring
SU	550	04.2321.550.01.00000	Printing-SAU	170.97	0.00	350.00	225.00	(125.00)	(35.71)	envelopes, cards
SU	580	04.2321.580.01.00000	Travel & Conferences-SAU	1,341.31	2,692.21	700.00	1,400.00	700.00	100.00	supt conferences
SU	610	04.2321.610.01.00000	General Supplies-SAU	1,152.17	1,316.40	1,400.00	1,400.00	0.00	0.00	
SU	649	04.2321.649.01.00000	Professional Books/Subscriptions-SAU	312.00	0.00	500.00	0.00	(500.00)	(100.00)	cancelled ISSUU publish
SU	650	04.2321.650.01.00000	Computer Software-SAU	50.42	0.00	0.00	0.00	0.00	0.00	
SU	810	04.2321.810.01.00000	Dues and Fees-SAU	5,049.89	1,546.86	4,000.00	3,800.00	(200.00)	(5.00)	AASA, NHSAA, Southwesterners
SU	890	04.2321.890.01.00000	Miscellaneous-SAU	1,935.55	2,568.56	2,400.00	2,600.00	200.00	8.33	opening day, volunteer records check, tee shirts
SP	290	04.2332.290.01.00000	Professional Development-SPED	1,069.55	1,351.62	1,400.00	1,400.00	0.00	0.00	NHASEA conference
SP	330	04.2332.330.01.00000	Professional Services ( Legal)-SPED	0.00	0.00	1,500.00	1,000.00	(500.00)	(33.33)	due process hearings, etc
SP	430	04.2332.430.01.00000	Repairs & Maintenance Services-SPED	315.60	293.64	316.00	316.00	0.00	0.00	copier usage
SP	449	04.2332.449.01.00000	Rental of Equipment-SPED	221.64	177.68	420.00	420.00	0.00	0.00	conway maint
SP	534	04.2332.534.01.00000	Postage-SPED	294.09	500.00	500.00	500.00	0.00	0.00	meter ink and USPS
SP	540	04.2332.540.01.00000	Advertising-SPED	400.95	403.15	600.00	500.00	(100.00)	(16.67)	FERPA
SP	580	04.2332.580.01.00000	Travel/Conferences-SPED	1,877.01	1,994.44	2,000.00	2,000.00	0.00	0.00	other staff conferences
SP	610	04.2332.610.01.00000	General Supplies/Paper-SPED	415.01	491.67	500.00	500.00	0.00	0.00	
SP	810	04.2332.810.01.00000	Dues and Fees-SPED	125.00	125.00	125.00	125.00	0.00	0.00	NHSAA affiliate
BU	330	04.2510.330.01.00000	Professional Services FSA-Business	2,310.00	2,842.50	2,565.00	2,565.00	0.00	0.00	FSA fees
BU	331	04.2510.331.01.00000	Fiscal Contracted Services - Business	0.00	11,857.75	5,600.00	5,600.00	0.00	0.00	vacation coverage
BU	430	04.2510.430.01.00000	Repairs & Maintenance Services-Business	1,892.16	1,761.96	1,900.00	1,900.00	0.00	0.00	copier usage
BU	449	04.2510.449.01.00000	Rental of Equipment- Business Office	447.47	177.70	450.00	450.00	0.00	0.00	conway maint
BU	534	04.2510.534.01.00000	Postage-Business Office	240.15	870.00	300.00	900.00	600.00	200.00	meter ink and USPS
BU	550	04.2510.550.01.00000	Printing - Business Office	1,125.40	783.95	1,200.00	900.00	(300.00)	(25.00)	tyler forms - checks, W-2s, 1099s
BU	580	04.2510.580.01.00000	Travel/Conferences - Business	2,800.57	2,748.86	2,860.00	2,860.00	0.00	0.00	SAA, ASBO, GFOA, SNA, FMC, SC, IV-Tyler U
BU	610	04.2510.610.01.00000	General Supplies/Paper-Business	1,833.56	1,109.59	1,300.00	1,300.00	0.00	0.00	
BU	733	04.2510.733.01.00000	New Furniture & Fixtures-Business	2,619.99	874.39	0.00	0.00	0.00	0.00	
BU	737	04.2510.737.01.00000	Replace Furniture & Fixtures - Business	0.00	229.99	770.00	0.00	(770.00)	(100.00)	
BU	810	04.2510.810.01.00000	Dues and Fees-Business	1,503.86	1,652.20	1,950.00	1,950.00	0.00	0.00	SAA, ASBO, GFOA, SNA, SHRM, AIPB

Category	Object	Account	Description	FY17Expenditures	FY18Expenditures	FY19Proposed	FY20Proposed	Dollar Difference	Percentage Change	NOTES
BU	890	04.2510.890.01.00000	Miscellaneous - Audit-Business	15,150.00	17,950.00	<b>18,000.00</b>	<b>18,000.00</b>	0.00	0.00	Annual Audit and GASB45 OPEB Actuarial
FA	290	04.2620.290.01.00000	Profn'l Development (Training)	0.00	130.62	<b>440.00</b>	<b>440.00</b>	0.00	0.00	NEFMC, Certificate course
FA	330	04.2620.330.01.00000	Custodial Contracted-SAU	2,365.40	3,078.00	<b>4,000.00</b>	<b>3,800.00</b>	(200.00)	(5.00)	vacation coverage
FA	420	04.2620.421.01.00000	Disposal Services - SAU	0.00	0.00	<b>570.00</b>	<b>0.00</b>	(570.00)	(100.00)	see LCS
FA	424	04.2620.424.01.00000	Lawn & Grounds Care - SAU	0.00	0.00	<b>250.00</b>	<b>0.00</b>	(250.00)	(100.00)	see LCS
FA	430	04.2620.430.01.00000	Repairs & Maintenance Serv - SAU	0.00	444.86	<b>0.00</b>	<b>0.00</b>	0.00	0.00	see LCS
FA	580	04.2620.580.01.00000	Travel/Conferences - Fac Mgr	2,973.80	2,895.00	<b>3,000.00</b>	<b>3,000.00</b>	0.00	0.00	
FA	610	04.2620.610.01.00000	General Supplies/Paper-SAU	755.54	367.83	<b>200.00</b>	<b>400.00</b>	200.00	100.00	
FA	622	04.2620.622.01.00000	Electricity - SAU	2,105.46	2,499.21	<b>2,055.00</b>	<b>2,700.00</b>	645.00	31.39	kWh usage due to pumps
FA	624	04.2620.624.01.00000	Oil - SAU	920.72	1,333.62	<b>1,171.00</b>	<b>1,700.00</b>	529.00	45.18	
FA	330	04.4300.330.01.00000	Facilities Management	0.00	0.00	<b>1.00</b>	<b>1.00</b>	0.00	0.00	
			<b>totals</b>	<b>74,632.50</b>	<b>93,575.76</b>	<b>93,280.00</b>	<b>93,274.00</b>	<b>(6.00)</b>	<b>(0.01)</b>	

*Wilton-Lyndeborough Cooperative School District-SAU #63*  
*Technology Director*

192 Forest Road Lyndeborough, NH 03082  
603-654-8088

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Kevin P. Verratti, Director of Technology

Technology Budget Memo  
09/18/2018

- Increase in software (650) lines are related to moving funds from other areas into more appropriate lines as well as an anticipated 5-10% increase in major software packages such as Microsoft, Adobe, Etc.
- Increase in replacement equipment (735) lines are related to the replacement of the HS computer lab that is up for replacement based on a 5 year cycle. The new systems will have hardware that aligned to a robotics, programming and engineer curriculum. The hardware will also be appropriate for digital art and math as the curriculum warrants it.
- Final year of the three year contracts with Mitel (formerly Shoretel) and Comcast for phone and internet service respectively. Per FCC and E-rate rules these contracts will need to be negotiated for FY20-21.
- Total Technology Budget **Decrease** \$3590 (1.28%)

For Consideration:

Currently we are paying TDS for call forwarding of the pre-existing main numbers at each location. The numbers are 654-6123, 654-6714, 654-8088, 654-9381. If we change our main school phone numbers to use the Mitel numbers 732 exchange we will save an estimated \$5700 a year. Notifications would need to be sent out to parents and the community as well as all vendors and the DOE. This will not affect our fax, alarm or security lines which need to remain on POTS lines and cannot be transferred to digital lines.

Respectfully,

Kevin P. Verratti  
Director of Technology  
SAU #63

Category	Object	Account	Description	FY17Expenditures	FY18Expenditures	FY19Adopted	FY20Proposed	Dollar Difference	Percentage Change	NOTES
CS	330	04.2844.330.01.T0000	Technology Contracted Servs-SAU	5,028.00	9,096.00	1,980.00	0.00	(1,980.00)	(100.00)	Datto Offsite Serv changed to Carbonate product see 650
CS	330	04.2844.330.02.T0000	Technology Contracted Servs-MS	2,034.00	0.00	1,359.00	0.00	(1,359.00)	(100.00)	Datto Offsite Serv changed to Carbonate product see 650
CS	330	04.2844.330.03.T0000	Technology Contracted Servs-HS	2,034.00	0.00	1,661.00	0.00	(1,661.00)	(100.00)	Datto Offsite Serv changed to Carbonate product see 650
CS	330	04.2844.330.11.T0000	Technology Contracted Servs - FRES	0.00	0.00	3,020.00	0.00	(3,020.00)	(100.00)	Datto Offsite Serv changed to Carbonate product see 650
CS	330	04.2844.330.12.T0000	Technology Contracted Servs - LCS	0.00	0.00	1,980.00	0.00	(1,980.00)	(100.00)	Datto Offsite Serv changed to Carbonate product see 650
CS	430	04.2844.430.02.T0000	Repairs & Maint - MS TECH	0.00	0.00	400.00	400.00	0.00	0.00	
CS	430	04.2844.430.03.T0000	Repairs & Maint - HS TECH	0.00	0.00	600.00	600.00	0.00	0.00	
CS	430	04.2844.430.11.T0000	Repairs & Maint. - FRES TECH	2,771.97	341.86	400.00	400.00	0.00	0.00	
CS	430	04.2844.430.12.T0000	Repairs & Maint. - LCS TECH	0.00	0.00	500.00	500.00	0.00	0.00	
CS	442	04.1100.442.02.T0000	Rental of Equip. - MS TECH	9,473.03	2,104.80	273.00	0.00	(273.00)	(100.00)	
CS	442	04.1100.442.03.T0000	Rental of Equip. - HS TECH	14,209.57	3,157.21	334.00	0.00	(334.00)	(100.00)	
CS	442	04.1100.442.11.T0000	Rental of Equip. - FRES TECH	11,214.46	0.00	0.00	0.00	0.00	0.00	
TD	531	04.2321.531.01.T0000	Telephone - SAU TECH	4,614.27	5,885.96	1,662.00	3,780.00	2,118.00	127.44	year 3 of 3 with Mitel plus CF TDS fax
TD	531	04.2332.531.01.T0000	Telephone - SPED TECH	4,614.29	5,500.60	1,662.00	2,412.00	750.00	45.13	year 3 of 3 with Mitel
TD	531	04.2410.531.02.T0000	Telephone - MS TECH	14,637.84	20,062.92	12,965.00	14,838.00	1,873.00	14.45	year 3 of 3 with Mitel plus CF TDS fax and POTS lines
TD	531	04.2410.531.03.T0000	Telephone - HS TECH	21,956.79	29,355.85	13,325.00	17,838.00	4,513.00	33.87	year 3 of 3 with Mitel plus CF TDS fax and POTS lines
TD	531	04.2410.531.11.T0000	Telephone - FRES TECH	20,512.62	31,260.33	17,556.00	24,456.00	6,900.00	39.30	year 3 of 3 with Mitel plus CF TDS fax and POTS lines
TD	531	04.2410.531.12.T0000	Telephone - LCS TECH	5,841.99	10,590.36	6,186.00	9,804.00	3,618.00	58.49	year 3 of 3 with Mitel plus CF TDS fax and POTS lines
TD	531	04.2510.531.01.T0000	Telephone - Bus Off TECH	4,614.31	5,500.59	1,662.00	2,412.00	750.00	45.13	year 3 of 3 with Mitel
TD	531	04.2620.531.01.T0000	Telephone - Facilities	628.63	256.95	0.00	0.00	0.00	100.00	canceled phone
TD	532	04.2321.532.01.T0000	Data Communications - SAU TECH	0.00	1,500.00	1,500.00	1,590.00	90.00	6.00	year 3 of 3 with TDS - proportionate share - third of half + ECTS
TD	532	04.2332.532.01.T0000	Data Communications - SPED TECH	0.00	1,500.00	1,500.00	1,590.00	90.00	6.00	year 3 of 3 with TDS - proportionate share - third of half + ECTS
TD	532	04.2410.532.02.T0000	Data Communications - MS TECH	862.02	3,010.85	8,127.00	7,357.00	(770.00)	(9.47)	year 3 of 3 with Comcast Business + ECTS
TD	532	04.2410.532.03.T0000	Data Communications - HS TECH	1,293.00	4,506.78	9,933.00	8,988.00	(945.00)	(9.51)	year 3 of 3 with Comcast Business + ECTS
TD	532	04.2410.532.11.T0000	Data Communications - FRES TECH	2,639.90	7,581.07	9,576.00	16,345.00	6,769.00	70.69	year 3 of 3 with Comcast Business + ECTS
TD	532	04.2410.532.12.T0000	Data Communications - LCS TECH	2,143.44	4,008.75	4,500.00	4,770.00	270.00	6.00	year 3 of 3 with TDS - proportionate share - half + ECTS
TD	532	04.2510.532.01.T0000	Data Communications - Bus Off TECH	0.00	1,500.00	1,500.00	1,590.00	90.00	6.00	year 3 of 3 with TDS - proportionate share - third of half + ECTS
TD	532	04.2844.532.01.T0000	Tech Ethernet - SAU TECH	0.00	15,038.71	0.00	0.00	0.00	0.00	Comcast Fiber complete + ECTS
PD	580	04.2844.580.01.T0000	Tech Conferences - SAU TECH	0.00	0.00	1,900.00	1,000.00	(900.00)	(47.37)	Technology conferences sponsored by NHSTE, etc
S	610	04.1100.610.02.T0000	Computer Supplies - MS TECH	0.00	82.00	400.00	270.00	(130.00)	(32.50)	
S	610	04.1100.610.03.T0000	Computer Supplies - HS TECH	0.00	488.40	600.00	330.00	(270.00)	(45.00)	
S	610	04.1100.610.11.T0000	Computer Supplies - FRES TECH	634.00	599.00	600.00	600.00	0.00	0.00	
S	610	04.1100.610.12.T0000	Computer Supplies - LCS TECH	0.00	159.45	500.00	300.00	(200.00)	(40.00)	
S	610	04.2844.610.01.T0000	Tech Supplies - SAU TECH	0.00	703.87	1,000.00	800.00	(200.00)	(20.00)	batteries, cabling, etc
S	610	04.2844.610.02.T0000	Tech Supplies - MS TECH	0.00	0.00	400.00	300.00	(100.00)	(25.00)	batteries, cabling, etc
S	610	04.2844.610.03.T0000	Tech Supplies - HS TECH	0.00	282.00	600.00	330.00	(270.00)	(45.00)	batteries, cabling, etc
S	610	04.2844.610.11.T0000	Tech Supplies - FRES TECH	0.00	737.00	1,000.00	700.00	(300.00)	(30.00)	batteries, cabling, etc
S	610	04.2844.610.12.T0000	Tech Supplies - LCS TECH	291.00	334.99	1,000.00	350.00	(650.00)	(65.00)	batteries, cabling, etc
SW	650	04.1100.650.02.T0000	Computer Software - MS TECH	3,937.18	1,806.48	4,141.00	2,200.00	(1,941.00)	(46.87)	MS, Adobe, Antivirus, Website licensing increases
SW	650	04.1100.650.03.T0000	Computer Software - HS TECH	4,969.21	5,337.26	5,200.00	5,500.00	300.00	5.77	MS, Adobe, Antivirus, Website licensing increases
SW	650	04.1100.650.11.T0000	Computer Software - FRES TECH	14,814.12	3,681.15	7,267.00	4,000.00	(3,267.00)	(44.96)	MS, Adobe, Antivirus, Website licensing increases
SW	650	04.1100.650.12.T0000	Computer Software - LCS TECH	1,283.83	1,790.74	3,039.00	2,100.00	(939.00)	(30.90)	MS, Adobe, Antivirus, Website licensing increases
SW	650	04.2134.650.02.T0000	Computer Software - MS TECH	120.90	120.90	272.00	136.00	(136.00)	(50.00)	SNAP hosting
SW	650	04.2134.650.03.T0000	Computer Software - HS TECH	181.35	181.35	333.00	167.00	(166.00)	(49.85)	SNAP hosting
SW	650	04.2134.650.11.T0000	Computer Software - FRES TECH	302.25	302.25	605.00	303.00	(302.00)	(49.92)	SNAP hosting
SW	650	04.2134.650.12.T0000	Computer Software - LCS TECH	302.25	302.25	605.00	303.00	(302.00)	(49.92)	SNAP hosting
SW	650	04.2212.650.01.T0000	Curriculum Mgmt Software - SAU TECH	3,525.00	500.00	0.00	0.00	0.00	0.00	discontinued Rubicon Atlas
SW	650	04.2222.650.02.T0000	Computer Software - MS TECH	499.60	280.00	969.00	300.00	(669.00)	(69.04)	Destiny and Follett licensing changed to hosting
SW	650	04.2222.650.03.T0000	Computer Software - HS TECH	749.40	420.00	1,184.00	450.00	(734.00)	(61.99)	Destiny and Follett licensing changed to hosting
SW	650	04.2222.650.11.T0000	Computer Software - FRES TECH	1,249.00	700.00	2,153.00	750.00	(1,403.00)	(65.16)	Destiny and Follett licensing changed to hosting
SW	650	04.2321.650.01.T0000	Computer Software-SAU TECH	3,068.95	7,191.32	5,412.00	5,412.00	0.00	0.00	MS, Adobe, Antivirus, Website MyLearning, Alert licensing increases
SW	650	04.2332.650.01.T0000	Computer Software-SPED	53.07	53.20	0.00	0.00	0.00	0.00	licensing under SAU
SW	650	04.2410.650.02.T0000	Computer Software - MS TECH	1,834.42	2,701.78	3,596.00	3,596.00	0.00	0.00	MS, Adobe, Antivirus, CopSync, PowerSchool licensing increases
SW	650	04.2410.650.03.T0000	Computer Software - HS TECH	2,672.50	3,507.78	4,396.00	4,396.00	0.00	0.00	MS, Adobe, Antivirus, CopSync, PowerSchool licensing increases
SW	650	04.2410.650.11.T0000	Computer Software - FRES TECH	3,470.65	3,965.72	6,885.00	6,885.00	0.00	0.00	MS, Adobe, Antivirus, CopSync, PowerSchool licensing increases
SW	650	04.2410.650.12.T0000	Computer Software - LCS TECH	1,768.01	2,056.57	2,882.00	2,882.00	0.00	0.00	MS, Adobe, Antivirus, CopSync, PowerSchool licensing increases
SW	650	04.2510.650.01.T0000	Computer Software- Business TECH	19,871.34	19,606.40	20,311.00	20,311.00	0.00	0.00	Infinite Visions licensing increase
SW	650	04.2620.650.01.T0000	Computer Software-SAU	1,532.70	2,325.50	3,235.00	3,235.00	0.00	0.00	School Dude Maint and CIP licensing
SW	650	04.2844.650.01.T0000	Computer Software - SAU TECH	0.00	2,988.15	3,895.00	5,171.00	1,276.00	32.76	MS Platform licensing, Help Desk hosting, Carbonate backup sys
SW	650	04.2844.650.02.T0000	Computer Software - MS TECH	0.00	541.24	1,640.00	2,916.00	1,276.00	77.80	MS Platform licensing, Help Desk hosting, Carbonate backup sys
SW	650	04.2844.650.03.T0000	Computer Software - HS TECH	0.00	773.20	1,640.00	2,916.00	1,276.00	77.80	MS Platform licensing, Help Desk hosting, Carbonate backup sys
SW	650	04.2844.650.11.T0000	Computer Software - FRES TECH	1,670.75	1,317.49	1,640.00	2,916.00	1,276.00	77.80	MS Platform licensing, Help Desk hosting, Carbonate backup sys

Category	Object	Account	Description	FY17Expenditures	FY18Expenditures	FY19Adopted	FY20Proposed	Dollar Difference	Percentage Change	NOTES
SW	650	04.2844.650.12.T0000	Computer Software - LCS TECH	0.00	96.65	1,640.00	<b>2,916.00</b>	1,276.00	77.80	MS Platform licensing, Help Desk hosting, Carbonate backup sys
NE	731	04.1100.731.02.T0000	New Equipment - MS TECH	1,032.76	199.96	0.00	<b>0.00</b>	0.00	0.00	
NE	731	04.1100.731.03.T0000	New Equipment - HS TECH	1,770.01	299.94	0.00	<b>0.00</b>	0.00	0.00	
NE	731	04.2620.731.02.T0000	New Equipment -Security- MS TECH	0.00	1,200.00	0.00	<b>0.00</b>	0.00	0.00	
NE	731	04.2620.731.03.T0000	New Equipment -Security- HS TECH	0.00	1,800.00	0.00	<b>0.00</b>	0.00	0.00	
NE	731	04.2844.731.02.T0000	New Equipment - MS TECH	0.00	0.00	0.00	<b>0.00</b>	0.00	0.00	
NE	731	04.2844.731.03.T0000	New Equipment - HS TECH	0.00	854.00	0.00	<b>0.00</b>	0.00	0.00	
NE	731	04.2844.731.11.T0000	New Equipment - FRES TECH	239.85	0.00	0.00	<b>0.00</b>	0.00	0.00	
NE	734	04.1100.734.02.T0000	New Computers - MS TECH	29,866.98	0.00	0.00	<b>0.00</b>	0.00	0.00	
NE	734	04.1100.734.03.T0000	New Computers - HS TECH	32,743.49	52,253.55	30,000.00	<b>0.00</b>	(30,000.00)	(100.00)	
NE	734	04.1100.734.11.T0000	New Computers - FRES TECH	32,983.00	20,539.58	5,000.00	<b>5,000.00</b>	0.00	0.00	grade 1 touchscreen devices
NE	734	04.2321.734.01.T0000	New Computers - SAU	214.86	0.00	0.00	<b>0.00</b>	0.00	0.00	
RE	735	04.1100.735.02.T0000	Replace Equipment - MS TECH	0.00	158.95	7,800.00	<b>16,350.00</b>	8,550.00	109.62	5 to 7 yr recycle plus computer robotics/programing
RE	735	04.1100.735.03.T0000	Replace Equipment - HS TECH	1,490.19	234.00	7,200.00	<b>15,750.00</b>	8,550.00	118.75	5 to 7 yr recycle plus computer robotics/programing
RE	735	04.1100.735.11.T0000	Replace Equipment - FRES TECH	3,613.84	3,001.74	7,000.00	<b>7,000.00</b>	0.00	0.00	5 to 7 yr recycle
RE	735	04.1100.735.12.T0000	Replace Equipment - LCS TECH	1,836.00	0.00	0.00	<b>0.00</b>	0.00	0.00	
RE	735	04.2410.735.02.T0000	Replace Equipment - MS TECH	179.55	0.00	0.00	<b>0.00</b>	0.00	0.00	
RE	735	04.2410.735.03.T0000	Replace Equipment-HS TECH	269.32	0.00	0.00	<b>0.00</b>	0.00	0.00	
RE	735	04.2410.735.11.T0000	Replace Equipment-FRES TECH	1,224.66	0.00	0.00	<b>0.00</b>	0.00	0.00	
RE	735	04.2410.735.12.T0000	Replace Equipment - LCS TECH	1,348.93	0.00	0.00	<b>0.00</b>	0.00	0.00	
RE	735	04.2510.735.01.T0000	Replace Equipment-SAU	0.00	1,765.10	1,000.00	<b>1,000.00</b>	0.00	0.00	5 to 7 yr recycle
RE	735	04.2620.735.02.T0000	Replace Equipment -Security- MS TECH	0.00	0.00	1,350.00	<b>1,350.00</b>	0.00	100.00	one camera
RE	735	04.2620.735.03.T0000	Replace Equipment -Security- HS TECH	0.00	0.00	1,650.00	<b>1,650.00</b>	0.00	100.00	one camera
RE	735	04.2844.735.01.T0000	Replace Equipment - SAU TECH	0.00	4,643.00	5,000.00	<b>5,000.00</b>	0.00	0.00	5 to 7 yr recycle - servers, switches, access points
RE	735	04.2844.735.02.T0000	Replace Equipment - MS TECH	0.00	2,119.38	5,000.00	<b>5,000.00</b>	0.00	0.00	5 to 7 yr recycle - servers, switches, access points
RE	735	04.2844.735.03.T0000	Replace Equipment - HS TECH	0.00	0.00	5,000.00	<b>5,000.00</b>	0.00	0.00	5 to 7 yr recycle - servers, switches, access points
RE	735	04.2844.735.11.T0000	Replace Equipment - FRES TECH	1,134.48	4,350.50	5,000.00	<b>5,000.00</b>	0.00	0.00	5 to 7 yr recycle - servers, switches, access points
RE	735	04.2844.735.12.T0000	Replace Equipment - LCS TECH	1,196.00	3,198.00	5,000.00	<b>5,000.00</b>	0.00	0.00	5 to 7 yr recycle - servers, switches, access points
			<b>totals</b>	<b>311,069.53</b>	<b>324,311.38</b>	<b>281,101.00</b>	<b>277,511.00</b>	<b>(3,590.00)</b>	<b>(1.28)</b>	

## RUNNING TOTAL FOR 2019-20 BUDGET

as of 9/19/2018

	Category	FY17 Expenditures	FY18 Expenditures	FY19 Adopted Budget	FY20 Proposed	Dollar Difference	% change
<b>SAU</b>							
Curriculum Coordinator	CC	\$ -	\$ 4,302.63	\$ 4,100	\$ 3,925	\$ (175)	-4.27%
School Board Services	SB	\$ 7,145.51	\$ 6,954.20	\$ 7,201	\$ 7,061	\$ (140)	-1.94%
Superintendents Office	SU	\$ 16,847.23	\$ 17,665.15	\$ 18,486	\$ 20,061	\$ 1,575	8.52%
Special Education	SP	\$ 11,595.68	\$ 11,045.75	\$ 14,911	\$ 13,761	\$ (1,150)	-7.71%
Business Office	BU	\$ 29,923.16	\$ 42,858.89	\$ 36,895	\$ 36,425	\$ (470)	-1.27%
Facilities, Utilities, etc.	FA	\$ 9,120.92	\$ 10,749.14	\$ 11,687	\$ 12,041	\$ 354	3.03%
<b>Sub total</b>		<b>\$ 74,632.50</b>	<b>\$ 93,575.76</b>	<b>\$ 93,280</b>	<b>\$ 93,274</b>	<b>\$ (6)</b>	<b>-0.01%</b>
<b>TECHNOLOGY</b>		<b>FY17 Expenditures</b>	<b>FY18 Expenditures</b>	<b>FY19 Adopted Budget</b>	<b>FY20 Proposed</b>	<b>Dollar Difference</b>	<b>% change</b>
Contracted Service, Rental, etc.	CS	\$ 46,765.03	\$ 14,699.87	\$ 12,507	\$ 1,900	\$ (10,607)	-84.81%
Supplies	A	\$ 925.00	\$ 3,386.71	\$ 6,100	\$ 3,980	\$ (2,120)	-34.75%
Software	SW	\$ 67,876.48	\$ 62,547.38	\$ 82,940	\$ 79,761	\$ (3,179)	-3.83%
Tele/Data Communications	TD	\$ 84,359.10	\$ 147,059.72	\$ 91,654	\$ 117,770	\$ 26,116	28.49%
Professional Development	PD	\$ -	\$ -	\$ 1,900	\$ 1,000	\$ (900)	-47.37%
Replacement Equipment/Computers	RE	\$ 12,292.97	\$ 19,470.67	\$ 51,000	\$ 68,100	\$ 17,100	33.53%
New Equipment/Computers	NE	\$ 98,850.95	\$ 77,147.03	\$ 35,000	\$ 5,000	\$ (30,000)	-85.71%
<b>Sub total</b>		<b>\$ 311,069.53</b>	<b>\$ 324,311.38</b>	<b>\$281,101</b>	<b>\$277,511</b>	<b>(\$3,590)</b>	<b>-1.28%</b>
<b>Totals So Far</b>		<b>\$ 385,702.03</b>	<b>\$ 417,887.14</b>	<b>\$ 374,381</b>	<b>\$ 370,785</b>	<b>\$ (3,596)</b>	<b>-0.96%</b>



**For Release: Friday, August 10, 2018**

**18-1310-BOS**

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## Consumer Price Index, Boston-Cambridge-Newton — July 2018

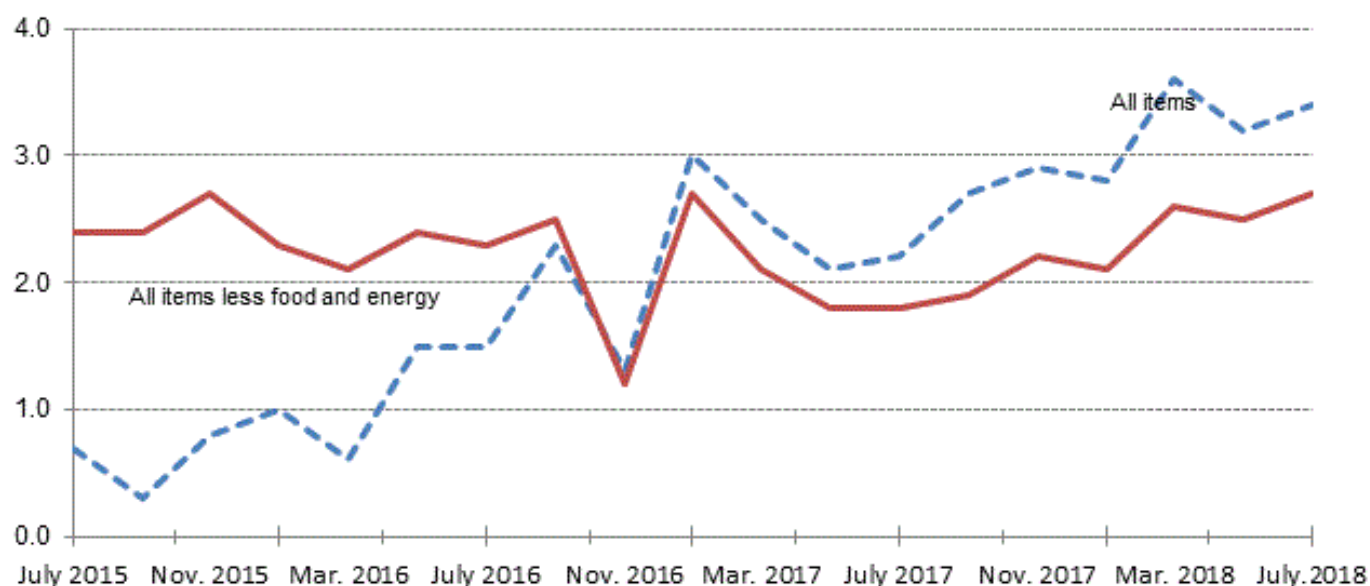
### Area prices up 0.3 percent over two months; up 3.4 percent from a year ago

The Consumer Price Index for All Urban Consumers (CPI-U) in the Boston-Cambridge-Newton area increased 0.3 percent in July, the U.S. Bureau of Labor Statistics reported today. Regional Commissioner Deborah A. Brown noted that this was mainly attributable to higher prices within all items less food and energy, up 0.3 percent and to a lesser extent higher food prices, up 0.7 percent. Lower energy prices particularly offset the overall increase. (Data in this report are not seasonally adjusted. Accordingly, bimonthly changes may reflect the impact of seasonal influences.)

Over the last 12 months, the Boston CPI-U rose 3.4 percent. The increase was largely attributable to higher prices within all items less food and energy up 2.7 percent and to a lesser extent higher energy prices paid by area consumers, up 14.8 percent(See [chart 1.](#)).

**Chart 1. Over-the-year percent change in CPI-U, Boston-Cambridge-Newton, July 2015 - July 2018**

Percent



Source: U.S. Bureau of Labor Statistics.

**Food**

Food prices edged up 0.7 percent since May, mainly due to higher food at home and restaurant prices up 0.7 percent each. Higher food at home prices were mainly driven by higher prices for fruits and vegetables; and nonalcoholic beverages and beverage materials which was mainly offset by other food at home prices.

Food prices increased 1.4 percent over the year, mainly due to higher food away from home prices, up 2.2 percent, and to a lesser extent, food at home prices, up 1.0 percent.

## **Energy**

The energy index decreased 1.0 percent over the two months, mainly driven by lower electricity prices, down 2.5 percent and to a lesser extent, utility piped gas prices down 1.3 percent.

Energy prices were up 14.8 percent from a year ago, largely attributable to gasoline prices, up 27.6 percent and to a lesser extent electricity prices, up 4.6 percent.

## **All items less food and energy**

The index for all items less food and energy increased from May (0.3 percent) mainly due to higher shelter costs, up 0.6 percent which was offset by lower apparel costs. Within shelter, higher prices in owners' equivalent rent of residences, up 0.5 percent and lodging away from home drove the increase. Higher recreation and new and used motor vehicles costs also contributed to the increase, up 2.2 percent and 3.1 percent respectively.

Over the year, the index for all items less food and energy rose 2.7 percent, with higher shelter costs being the main driver of the increase, up 4.3 percent. Within shelter, higher costs for owners' equivalent rent of residences, up 4.0 percent and rent of primary residence, up 4.8 percent led the increase. To a lesser extent, higher prices for education and communication, up 4.6 percent, also contributed to the increase.

## **CPI-W**

In July, the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) was 274.186. The CPI-W increased 0.2 percent over two months and increased 3.5 percent over the year.

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**The September 2018 Consumer Price Index for Boston-Cambridge-Newton is scheduled to be released on Thursday, October 11, 2018, at 8:30 a.m. (ET).**

## **Technical Note**

The Consumer Price Index (CPI) is a measure of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 94 percent of the total population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers approximately 28 percent of the total population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 75 urban areas across the country from about 5,000 housing units and approximately 22,000 retail establishments--department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.











































The index measures price changes from a designated reference date (1982-84) that equals 100.0. An increase of 16.5 percent, for example, is shown as 116.5. This change can also be expressed in dollars as follows: the price of a base period "market basket" of goods and services in the CPI has risen from \$10 in 1982-84 to \$11.65. For further details see the CPI home page on the Internet at [www.bls.gov/cpi](http://www.bls.gov/cpi) and the BLS Handbook of Methods, Chapter 17, The Consumer Price Index, available on the Internet at [www.bls.gov/opub/hom/pdf/homch17.pdf](http://www.bls.gov/opub/hom/pdf/homch17.pdf).

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local area indexes show greater volatility than the national index, although their long-term trends are quite similar. **NOTE: Area indexes do not measure differences in the level of prices between cities; they only measure the average change in prices for each area since the base period.**

The Boston-Cambridge-Newton, Mass.-N.H. Core Based Statistical Area covered in this release is comprised of Essex, Middlesex, Norfolk, Plymouth, Suffolk Counties in Massachusetts; Rockingham, Strafford Counties in New Hampshire.















Information from this release will be made available to sensory impaired individuals upon request. Voice phone: 202-691-5200; Federal Relay Service: 1-800-877-8339.

**Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods, Boston-Cambridge-Newton, Ma.-N.H. (1982-84=100 unless otherwise noted) (not seasonally adjusted)**

Expenditure category	Indexes				Percent change from		
	Historical data	May 2018	Jun. 2018	Jul. 2018	Jul. 2017	May 2018	Jun. 2018
All items.....		274.668		275.402	3.4	0.3	
All items (1967 = 100) .....		798.331		800.463			
Food and beverages .....		263.450		264.699	1.3	0.5	
Food .....		264.892		266.755	1.4	0.7	
Food at home .....		249.383	248.792	251.117	1.0	0.7	0.9
Cereal and bakery products .....		292.255		292.678		0.1	
Meats, poultry, fish, and eggs.....		255.324		255.168		-0.1	
Dairy and related products .....		269.595		277.616		3.0	
Fruits and vegetables .....		329.680		339.768		3.1	
Nonalcoholic beverages and beverage materials(1) .....		160.060		166.914		4.3	
Other food at home .....		197.815		191.362		-3.3	
Food away from home.....		291.991		294.080	2.2	0.7	
Alcoholic beverages .....		251.274		245.495	-0.4	-2.3	
Housing .....		282.202		283.437	4.2	0.4	
Shelter .....		334.416	335.400	336.539	4.3	0.6	0.3
Rent of primary residence(2).....		348.172	347.370	348.095	4.8	0.0	0.2
Owners' equivalent rent of residences(2)(3)(4).....		354.210	356.026	356.094	4.0	0.5	0.0
Owners' equivalent rent of primary residence(2)(3)(4).....		354.210	356.026	356.094	4.0	0.5	0.0
Fuels and utilities.....		280.596		276.685	5.1	-1.4	
Household energy .....		236.437	236.251	232.308	5.9	-1.7	-1.7
Energy services(2) .....		242.149	242.192	236.999	0.9	-2.1	-2.1
Electricity(2).....		295.163	295.163	287.766	4.6	-2.5	-2.5
Utility (piped) gas service(2).....		155.159	155.249	153.190	-2.4	-1.3	-1.3
Household furnishings and operations.		127.078		127.778	0.0	0.6	
Apparel .....		140.783		127.662	-6.6	-9.3	
Transportation .....		198.836		199.697	7.6	0.4	
Private transportation .....		198.693		201.471	9.3	1.4	
New and used motor vehicles(5).....		102.925		106.101		3.1	
New Vehicles(1) .....		205.615		205.905		0.1	
Used cars and trucks(1) .....		317.195		321.191		1.3	
Motor fuel .....		252.026	254.713	251.903	27.7	0.0	-1.1
Gasoline (all types).....		249.162	251.819	249.028	27.6	-0.1	-1.1
Gasoline, unleaded regular(6).....		242.607	245.178	242.426	28.4	-0.1	-1.1
Gasoline, unleaded midgrade(6)(7).....		258.530	262.664	259.457	23.9	0.4	-1.2
Gasoline, unleaded premium(6)...		254.673	257.268	254.763	21.9	0.0	-1.0
Motor vehicle insurance(1).....							
Medical care .....		649.745		654.220	2.4	0.7	
Recreation(5).....		120.157		122.787	-1.0	2.2	
Education and communication(5).....		164.946		165.467	4.6	0.3	
Tuition, other fees, and child care(1)....		1,317.577		1,328.680		0.8	
Other goods and services .....		486.417		485.200	0.6	-0.3	
<b>Commodity and service group</b>							
Commodities .....		193.580		192.396	2.4	-0.6	

Note: See footnotes at end of table.

**Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods, Boston-Cambridge-Newton, Ma.-N.H. (1982-84=100 unless otherwise noted) (not seasonally adjusted) - Continued**

Expenditure category	Indexes				Percent change from		
	Historical data	May 2018	Jun. 2018	Jul. 2018	Jul. 2017	May 2018	Jun. 2018
Commodities less food and beverages.		156.827		154.574	3.2	-1.4	
Nondurables less food and beverages.....		208.402		203.372	6.1	-2.4	
Durables .....		107.992		108.134	-0.8	0.1	
Services.....		348.157		350.516	3.9	0.7	
<b>Special aggregate indexes</b>							
All items less shelter.....		253.770		253.854	2.8	0.0	
All items less medical care .....		260.204		260.817	3.4	0.2	
Commodities less food.....		160.659		158.275	3.0	-1.5	
Nondurables .....		235.081		233.156	3.5	-0.8	
Nondurables less food.....		210.535		205.474	5.6	-2.4	
Services less rent of shelter(3).....		380.963		383.731	3.1	0.7	
Services less medical care services.....		327.050		329.169	3.9	0.6	
Energy .....		241.495	242.558	239.136	14.8	-1.0	-1.4
All items less energy .....		281.716		282.736	2.5	0.4	
All items less food and energy .....		285.461		286.340	2.7	0.3	

**Footnotes**

(1) Indexes on a January 1978=100 base.

(2) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator.

(3) Indexes on a November 1982=100 base.

(4) This index series underwent a change in composition in January 2010. The expenditure class now includes weight from secondary residences, and has been re-titled "Owners' equivalent rent of residences." The item stratum "Owners' equivalent rent of primary residence" excludes secondary residences.

(5) Indexes on a December 1997=100 base.

(6) Special index based on a substantially smaller sample.

(7) Indexes on a December 1993=100 base.

Note: Index applies to a month as a whole, not to any specific date.

***Wilton-Lyndeborough Cooperative School District***  
***School Administrative Unit #63***

192 Forest Road,  
Lyndeborough, NH 03082

Bryan K. Lane  
Superintendent of Schools

Betty Moore, M.Ed.  
Director of Student Support Services

Lise Tucker  
Business Administrator

## KEY CODE FOR ACCOUNT NUMBERS

**XX.FXXX.OXX.LX.PXXXX**

**XX = Fund    FXXX = Function    OXX = Object    LX = Level    PXXXX = Project**

### Element

Name	Element	Description
FUND	04	General Fund
FUND	06	Grant
FUND	21	Food Service

FUNCTION	1100	Regular Ed (PreK-12)
FUNCTION	1110	Instructional Aides
FUNCTION	1120	Teacher Substitutes
FUNCTION	1130	Instructional Tutors
FUNCTION	1210	Special Education
FUNCTION	1211	Special Education Aides
FUNCTION	1212	Special Education Summer
FUNCTION	1213	Special Education Tutors
FUNCTION	1260	ESOL
FUNCTION	1290	Other Special Programs
FUNCTION	1390	Other Vocational Programs
FUNCTION	1410	Cocurricular Activities-Academic
FUNCTION	1420	Athletics School-Sponsored
FUNCTION	1490	Other Activities
FUNCTION	2122	Counseling Services
FUNCTION	2124	PK Assessment
FUNCTION	2129	Guidance Services-Other
FUNCTION	2134	Nursing Services
FUNCTION	2142	Psychological Testing
FUNCTION	2143	Associate Psychology
FUNCTION	2149	Other Behavioral Analysis Services
FUNCTION	2152	Speech Pathology Services
FUNCTION	2153	Audiology Services
FUNCTION	2159	Other Speech Path & Audio

## KEY CODE FOR ACCOUNT NUMBERS – Continued

XX.FXXX.OXX.LX.PXXXX

XX = Fund    FXXX = Function    OXX = Object    LX = Level    PXXXX = Project

FUNCTION	2162	Physical Therapy
FUNCTION	2163	Occupational Therapy
FUNCTION	2190	Other Student Support Services
FUNCTION	2210	Improvement of Instruction Services
FUNCTION	2212	Instruction and Curriculum Development Svcs.
FUNCTION	2222	School Library Services
FUNCTION	2223	Audiovisual Services
FUNCTION	2290	Other Instructional Staff Support
FUNCTION	2310	School Board Services
FUNCTION	2311	School Board Services Supervision
FUNCTION	2312	District Clerk Services
FUNCTION	2313	District Treasurer Services
FUNCTION	2314	Elections Services
FUNCTION	2318	Legal
FUNCTION	2319	Other School Board Services
FUNCTION	2321	Office of the Superintendent Services
FUNCTION	2332	Student Support Services-SPED
FUNCTION	2410	Office of the Principal Services
FUNCTION	2411	Principal Services-Other
FUNCTION	2490	Other Support Service-School Admin
FUNCTION	2510	Fiscal-Business Services
FUNCTION	2620	Operation and Maintenance of Plant Svcs.
FUNCTION	2721	Regular Programs Transportation
FUNCTION	2722	Special Education Transportation
FUNCTION	2725	Field Trip/Cocurricular Transportation
FUNCTION	2743	Vocational Programs Transportation
FUNCTION	2744	Athletic Programs Transportation
FUNCTION	2844	Operation of Information Systems
FUNCTION	2999	Support Services-Other
FUNCTION	4300	Facilities Management
FUNCTION	5110	Principal on debt
FUNCTION	5120	Interest on debt
FUNCTION	5210	Transfer to Special Revenue Funds
FUNCTION	5221	Transfer to Food Service Fund
FUNCTION	5251	Transfer to Capital Reserve Fund
OBJECT	112	Salaries-Teachers, Co-Curricular, Professional Staff
OBJECT	113	Salaries-Principals
OBJECT	114	Salaries-Aides, Tutors, Support Staff
OBJECT	120	Salaries-Board Members, Clerks, Treasurer, Moderator
OBJECT	122	SPED Tutors - Summer
OBJECT	211	Health Insurance

## KEY CODE FOR ACCOUNT NUMBERS – Continued

XX.FXXX.OXX.LX.PXXXX

XX = Fund    FXXX = Function    OXX = Object    LX = Level    PXXXX = Project

OBJECT	212	Dental Insurance
OBJECT	213	Life Insurance
OBJECT	214	Disability Insurance
OBJECT	220	Social Security and Medicare Insurance
OBJECT	231	Employee Retirement
OBJECT	232	Teacher Retirement
OBJECT	240	Tuition Reimbursement
OBJECT	250	Unemployment Compensation Insurance
OBJECT	260	Workers' Compensation Insurance
OBJECT	290	Staff Development-Professional Staff
OBJECT	291	Staff Development-Support Staff
OBJECT	319	Other Official/Admin. Services
OBJECT	320	Professional Educational Services
OBJECT	321	Professional Services for Instruction
OBJECT	322	Prof. Services for Inst. Prog. Improvement
OBJECT	323	Professional Services for Pupils
OBJECT	330	Professional Services-Contracted
OBJECT	331	Other Professional Services
OBJECT	339	504 Special Program Services
OBJECT	411	Water/Sewerage Services
OBJECT	421	Disposal Services
OBJECT	422	Snow Plowing Services
OBJECT	424	Lawn & Grounds Care
OBJECT	430	Repairs & Maintenance Services
OBJECT	441	Rental Land & Buildings
OBJECT	442	Rental of Equipment
OBJECT	449	Rental of Other Equipment
OBJECT	519	Transportation
OBJECT	520	Property and Liability Insurance
OBJECT	531	Telephone
OBJECT	532	Data Communications/Internet
OBJECT	534	Postage Fees
OBJECT	540	Advertising
OBJECT	550	Printing & Binding
OBJECT	561	Tuition to Other LEA's w/in State
OBJECT	564	Tuition to Private Schools
OBJECT	580	Travel/Conferences
OBJECT	591	Purchased Services/Private Sources
OBJECT	610	General Supplies & Paper
OBJECT	622	Electricity
OBJECT	623	Bottled Gas
OBJECT	624	Fuel
OBJECT	641	Books & Other Printed Media

## KEY CODE FOR ACCOUNT NUMBERS – Continued

XX.FXXX.OXX.LX.PXXXX

XX = Fund    FXXX = Function    OXX = Object    LX = Level    PXXXX = Project

OBJECT	649	Professional Books/Subscriptions
OBJECT	650	Software
OBJECT	731	New Equipment
OBJECT	733	New Furniture & Fixtures
OBJECT	734	New Computers & Comm. Equipment
OBJECT	735	Replacement Equipment
OBJECT	737	Replacement Furniture & Fixtures
OBJECT	738	Replacement Computers & Comm. Equipment
OBJECT	810	Dues & Fees
OBJECT	830	Interest on Debt
OBJECT	890	Miscellaneous and Assembly Expenses
OBJECT	900	Other Uses of Funds
OBJECT	910	Principal on Debt
OBJECT	930	Transfer to Other Funds

LEVEL	00	District-Wide
LEVEL	01	SAU
LEVEL	02	Middle School
LEVEL	03	High School
LEVEL	11	FRES
LEVEL	12	LCS

PROJECT	T0000	Technology
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## **AD - PHILOSOPHY OF THE SCHOOL DISTRICT**

The Wilton-Lyndeborough Cooperative School Board will develop a mission statement for the District. The Board should review and revise the statement annually.

*In realizing the changing needs of our growing community, the District will create and maintain a kindergarten curriculum that contains aspects of child directed experiences, play based learning comprised of creative expression, exploration, socialization and movement.*

### **Legal Reference:**

*NH Code of Administrative Rules, Section Ed. 306.05, School Philosophy, Goals, and Objectives*  
*HB 1499*

***First Reading: September 14, 2010***

***Second Reading: October 12, 2010***

***Final Adoption: October 12, 2010***

## **BBA - BOARD MEMBER AUTHORITY**

All powers of the Wilton-Lyndeborough Cooperative School Board lie in its action as a corporate body. Individual board members may not exercise authority over District affairs.

An individual board member, including the chairperson, has power only when the Board by vote has delegated authority to him or her.

No legal action can be taken except at a duly warned meeting of the Board and by a quorum acting as a unit.

~~*The decisions of the Board shall be binding until rescinded by the Board at a duly called regular or special meeting.*~~

### **Legal References:**

*N.H. Code of Administrative Rules-Section Ed. 303.01, Substantive Duties of School Boards*

*Appendix: BBA-R*

***First Reading: September 14, 2010***

***Second Reading: October 12, 2010***

***Final Adoption: October 12, 2010***

## BCA - SCHOOL BOARD MEMBER ETHICS

Each board member shall comply with the following ethical provisions:

1. Attend all regularly scheduled Board meetings, insofar as possible, and become informed concerning issues to be considered at those meetings.
2. Make decisions only after full discussion at public Board meetings; render all decisions based on the available facts and my independent judgment, and refuse to surrender that judgment to individuals or special interest groups.
3. Seek systematic communications with students, staff, and members of the community.
4. Work respectfully with other Board members to achieve the educational goals of the school district by encouraging the free expression of opinions by all Board members.
5. Communicate to other Board members and the Superintendent expressions of public reaction to Board policies and school programs.
6. Be informed about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by my state and national school board associations.
7. Support the employment of those persons best qualified to serve as school staff, and insist on a regular and impartial evaluation of all staff.
8. Respect the confidentiality of information that is privileged under applicable law or is received in confidence or executive session.
9. Recognize that no individual member has authority to speak or act for the entire Board, except as specifically designated to do so by Board action.
- ~~10.—~~
10. Display and demonstrate courtesy and decorum toward fellow Board members at all public meetings and in all public statements.

*Appendix BCA-R*

***First Reading: September 14, 2010***

***Second Reading: October 12, 2010***

***Final Adoption: October 12, 2010***

***Revised: March 6, 2018***

## BEA - REGULAR BOARD MEETINGS

### *Category R*

~~The Board shall meet at least once every two months. Unless otherwise determined by Board action, regular meetings of the Board shall be held at Wilton-Lyndeborough Cooperative Middle/Senior High on the 2<sup>nd</sup> Tuesday and on the 4<sup>th</sup> Wednesday of each month in a handicapped accessible location, beginning at 6:30 p.m. (with the exceptions of the months of July and August)~~

*The Board shall meet in accordance with a calendar created annually at the first meeting of the new board in March.*

Notice of all board meetings will be posted in two appropriate places or printed in the local newspaper at least twenty-four (24) hours prior to the meeting. The Superintendent is authorized to post notice of the meeting on the District website.

All regular meetings shall be open to the public. The Board will establish the agenda of each meeting. The Board reserves the right to amend the agenda during the meeting, should a majority of the board vote to do so. Additionally, the Board may or may not allow public comments at the meeting. Should the Board offer time for public comments, such comments may be restricted to agenda items only, and the Board may decline members of the public the opportunity to speak on items not on the agenda. Further clarification of public comments policies are located in Policies BEDH, KE, and KEB.

All changes of regular meetings from normal dates shall be advertised at least 24 hours prior to the date of the meeting. Special meetings shall be held at the call of the Chairperson.

A majority of the Wilton-Lyndeborough Cooperative School Board shall constitute a quorum. Provisions for meeting a quorum are established in Board Policy BEDC.

The School Board recognizes that the consistent attendance of Board Members at Board Meetings is essential for the efficient, effective operation of the Board's duties as well as fulfilling our individual obligations as elected officials.

~~The Chair and Vice Chair will formally question any Board member who misses three consecutive meetings, or more than 30% of scheduled meetings, for reasons of absences. The Board may then take such action that is appropriate. The Board Secretary is responsible for tracking attendance and providing the Chair with a quarterly report.~~

### **Legal References:**

*RSA 91-A, Access to Public Records and Meetings*

*N.H. Code of Administrative Rules, Section Ed. 303.01(f), Substantive Duties of School Boards*

Revised: October 2008

Revised: July 1998, November 1999, February 2004, May 2006, May 2007

Original Date of Adoption: October 12, 2010

Revised Adoption:

*First Reading:* September 28, 2011

*Second Reading:* September 28, 2011

*Final Adoption:* September 28, 2011

## IK - EARNING OF CREDIT

Students can earn course credit by demonstrating mastery of the required coursework and material. Mastery is defined as “a high level of demonstrated proficiency with regard to a competency.”

Student assessment of mastery is the responsibility of the building principal.

Credit will be awarded upon satisfactory demonstration and mastery of the required course competencies. Additionally, credit may also be awarded if a student is able to demonstrate learning experience in compliance with the district-specified curriculum and assessment standards.

*High School students will have the option to earn credit in mathematics through methods outside the Wilton-Lyndeborough High School course of studies. This will include qualified courses through dual enrollment, career and technical education, or other means as agreed to by the school's administration.*

### **Legal References:**

*NH Code of Administrative Rules, Section Ed 306.04(a)(14), Earning of Credit*

*NH Code of Administrative Rules, Section Ed 306.14(f), Awarding of Credit*

*NH Code of Administrative Rules, Section Ed 306.27(d), Mastery of Required Competencies*

*HB 1781*

*SB 349*

***First Reading: May 11, 2010***

***Second Reading: June 2, 2010***

***Final Adoption: July 13, 2010***

***Reviewed: February 17, 2015***

***Revised: March 18, 2015***

## JICA - STUDENT DRESS CODE

The Wilton-Lyndeborough Cooperative School Board recognizes that student individual dress is primarily a parental responsibility that should reflect concern for health and safety of students, staff and others. *School administration will develop a grade appropriate dress code as part of the “Student Handbook” which is reviewed and approved by the school board annually.* When the dress of an individual student constitutes a health problem, is unsuitable for school wear, is a danger to any person, or causes a substantial and material disruption or substantial disturbance, the *principal school’s administration* shall take appropriate action to correct the situation.

~~The following apparel is not to be worn during the school day: caps, hats, and other head gear; tank tops; clothing with offensive, vulgar, or racist language or pictures; tops that do not completely cover the mid-section; clothing that glorifies, encourages or promotes the use of alcohol or drugs.~~

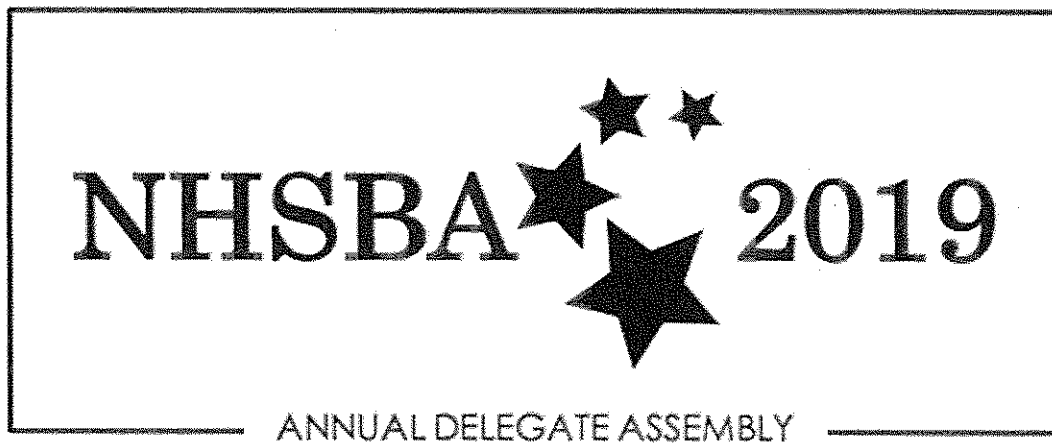
~~Students who violate this policy will be given an opportunity to correct the situation by either changing the clothing, removing the clothing (if appropriate), wearing it inside out, or other means as determined by the principal so the student is in compliance with this policy. Students who repeatedly violate this policy may face more severe punishment, including detention, in-school suspension, or out-of-school suspension.~~

**First Reading: September 14, 2010**

**Second Reading: October 12, 2010**

**Final Adoption: October 12, 2010**

## Now Accepting Proposed Resolutions for the 2019 Delegate Assembly



Dear NHSBA Members -

NHSBA is now accepting submissions for our annual 2019 NHSBA Delegate Assembly. The 2019 NHSBA Delegate Assembly will be held on Saturday January 26, 2019 at The Center at Triangle Park office building, 25 Triangle Park Drive, Concord, NH. The day will begin with a "Hot Topics" workshop from 10am to 1pm. The Delegate Assembly will be held from 1pm to approximately 3pm.

Each NHSBA member-school board is allowed to submit one or more proposed Resolutions. Proposals may be a new Resolutions or may seek to amend any current NHSBA Resolution. Each member-school board may send one voting Delegate. However, any and all board members are invited to attend.

All submitted and proposed Resolutions will be brought forward to the Delegation. Each and every proposal will be discussed, debated and ultimately vote on by those Delegates in attendance. These Resolutions and Statements of Belief guide NHSBA's state-wide advocacy efforts.

To submit a resolution please [click here](#). In addition to this link, NHSBA has mailed to each district a hard-copy of the submission form.

The deadline for submitting proposals is Friday November 2, 2018.

Please contact NHSBA Executive Director Barrett M. Christina if you have any questions.

Thank you for your attention to this matter.

A handwritten signature in black ink, reading "Barrett M. Christina".

*Please use a separate Proposed Resolution form for each Resolution your school board wishes to submit. Please remember that Proposed Resolutions must be submitted by a majority vote of the local member School Board, not by individual members of the School Board or members of the school district staff. Please contact NHSBA if you have any questions.*



New Hampshire School Boards Association  
25 Triangle Park Drive, Suite 101  
Concord, NH 03301  
(603) 228-2061  
(603) 228-2351 (fax)  
[www.nhsba.org](http://www.nhsba.org)

**Continuing Resolutions for 2018**  
**Adopted at the 2018 NHSBA Delegate Assembly – January 20, 2018**

1. NHSBA supports legislative action that allows criminal background checks to be shared with their Human Resources Department and that the specific charge be shared with the Superintendent so he/she can make an informed judgment related to their employment. (2017)
2. NHSBA supports the continuing existence of the New Hampshire Retirement System (NHRS). The NHRS should be strong, secure, solvent and fiscally sustainable. To achieve this goal, NHSBA supports legislation that will strengthen NHRS's solvency while also lessening the fiscal impact on local school districts. NHSBA supports legislative changes to NHRS that ensure NHRS is fully funded. NHSBA supports legislative changes to NHRS that return state contributions to NHRS. NHSBA supports requiring that all NHRS rate increases are shared equally between employees, employers and the state. (2017)
3. NHSBA supports language in legislation that provides parents' rights to opt-out of content and programs that they feel are not appropriate for their child(ren). However, NHSBA opposes language requiring parents to opt-in to content and programs for their child(ren). Opt-in language creates an undue burden on the school district to account for every student who would participate, versus the few who choose not to participate. (2017)

4. NHSBA supports fully funding the School Building Aid program pursuant to RSA 198:15-a. Furthermore, NHSBA believes that an adequate school building is a component of the requirement to provide an adequate education and therefore the state is obligated to provide funding for adequate school facilities. The state has failed to meet this obligation since 2009. (2017)
5. NHSBA supports modifying RSA 193-C:6 to require that the State Department of Education publish the results of the statewide assessment within 30 days of receipt of the assessment results. The NHSBA supports modifying RSA 193-C:6 to prohibit embargos of assessment results by the State Department of Education, local school districts, or other agencies. (2017)
6. NHSBA supports modifying RSA 198:38 to provide state funding for the cost of full day kindergarten for school districts that have chosen to provide kindergarten for the entire school day. (2017)
7. NHSBA supports the study of the establishment of additional state adequacy aid for public pre-kindergarten. (2017)
8. NHSBA supports modifying RSA 193:12 to add the following: Any person who provides false information for establishing residency for school attendance purposes, or any person who assists in doing so, may be required to remit full restitution to the school district or districts that have financial or fiscal liability as a result of the false information. (2018)
9. NHSBA supports amending pertinent electioneering statutes to clarify: (1) the definition of "election" official"; (2) that electioneering by election officials may not occur at the polling place; and (3) that a public body may affirmatively promote positions established by formal actions of that body. (2018)



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## **Policies, Resolutions and Statements of Belief Manual**

**January 2018**  
**By Procedure Adopted Unanimously at Delegate Assembly,**  
**November 4, 2006**  
**And Following Action of the**  
**January 20, 2018 Delegate Assembly**

## **Overview of Action Taken at the 2006 Delegate Assembly**

The resolutions contained herein have been adopted for three consecutive years by a vote of the Delegate Assembly. Such resolutions become a continuing commitment of the Association and part of this document, *Policies, Resolutions and Statements of Belief Manual*. This practice is based on the proposal adopted unanimously at the 2006 Delegate Assembly on November 4, 2006:

Whereas NHSBA takes consistent positions on certain issues that repeatedly come before the Delegate Assembly as re-adopted resolutions; and

Whereas these issues deserve special recognition for their continued importance as long-standing positions;

Be it therefore resolved that any resolution adopted for at least three continuous years be moved to the NHSBA Policies, Resolutions and Statements of Belief Manual.

**RESOLUTIONS QUALIFYING FOR INCLUSION IN THE  
POLICIES, RESOLUTIONS AND STATEMENTS OF BELIEF MANUAL**

<b><u>SECTION</u></b>	<b><u>TOPIC</u></b>	<b><u>PAGE</u></b>
I	School Choice	1
II	Education Funding	1
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VIII	State Board of Education	7
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X	Public Pension System	10

## **Perennial Resolutions of the New Hampshire School Boards Association**

### **I - School Choice**

- I:A• NHSBA** supports the utilization of public education funds solely for public school purposes as determined by the local school boards. (1991)
- I:B• NHSBA** urges the NH Legislature and Congress to oppose any efforts to subsidize elementary or secondary private, religious or home schools with public tax dollars. Specifically, NHSBA opposes the creation of vouchers, tax credits and tax subsidies that in any form are targeted to the tuition or expenses for non-public K-12 schools. Rather than diverting scarce tax dollars away from our public school classrooms, NHSBA urges the NH Legislature and Congress to support improvements in our public schools and meet current funding obligations and promises, benefiting the vast majority of America's children who are educated daily in our public schools. (2005)

### **II - Education Funding**

- II:A• NHSBA** proposes that the state fully fund all state education aid formulas before the funding of any other state obligation. (1994)
- II:B• NHSBA** supports reducing the threshold for determining the local share of a catastrophic aid special education placement to 2 times the state average elementary and secondary costs of general education. (1998)
- II:C• NHSBA** supports the appropriation of at least \$50 million each fiscal year to fully fund, per RSA 198:15-a, IV, the state's Building Aid Program. This program has effectively created local and state partnerships in financing school building improvements that benefit all students of New Hampshire, and which should be considered a significant part of fulfilling the State's constitutional duty to provide an adequate education to all children. *(First Adopted in 2000 – Revised in 2014)*
- II:D• NHSBA** supports a continual review of all costs associated with providing the opportunity for an adequate education, including costs associated with facilities, and increasing the state commitment to reflect actual costs incurred. Any additional revenue raised by the state to meet this obligation shall be dedicated solely for the purpose of fully funding a constitutionally adequate education for all students in the state. *(First Adopted in 2000 – Revised in 2014)*

**II:E• NHSBA** proposes that the state develop an equitable and sustainable tax plan dedicated solely to education for the purpose of fully funding a constitutionally adequate education for all students in the state. (2002)

**II:F• NHSBA** opposes the dramatic and unpredictable changes in educational funding each year – often with solid information only coming to the school districts after the balloting or school district meetings are done.

The **NHSBA** opposes any new educational funding legislation, passed and enacted by the Legislature, which takes effect any earlier than the next biennium. School boards cannot be expected to work with legislation passed after the budget cycle for the following year is completed. (2005)

**II:G•** *Replaced by Resolution II:D in 2014.*

**II:H• NHSBA** supports a required kindergarten program as part of a comprehensive K-12 curriculum offering, with concurrent state kindergarten funding. (*First Adopted in 2003 – Revised in 2014*)

**II:I•** *Replaced by Resolution II:N in 2014.*

**II:J• NHSBA** opposes any constitutional amendment that vacates the spirit and intent of the Claremont and Londonderry lawsuits and attempts in any way to limit or redirect funding in a manner that is contrary to the New Hampshire Supreme Court's ruling and present interpretation of the New Hampshire Constitution. (2008)

**II:K• NHSBA** opposes transfer of the responsibility to provide and fund a free and appropriate education (FAPE) for special education students from resident districts to attending districts when a non-resident student is placed in a district by a parent. (2008)

**II:L•** *Replaced by Resolution II:C in 2014.*

**II:M• NHSBA** opposes the recent change in statute that decreases the state share of local employer retirement costs. NHSBA calls for the immediate return of the state share of local employer retirement costs for teachers, police and fire to 35% for fiscal years 2010 and 2011, as well as maintaining this commitment in the future. (2010)

**II:N• NHSBA** opposes legislation that would directly or indirectly divert state costs or responsibilities to local school districts, including unfunded state aid programs (e.g. catastrophic aid and building aid), and the state share of retirement contributions. (2011)

**II:O•** Should the special education mandates of the state of New Hampshire exceed the federal special education requirements, then the state of NH should fully fund those mandates that exceed federal requirements to the local school districts. (2009)

**II:P• NHSBA** supports amending New Hampshire's special education statute so that only the state legislature, not the state board of education via rulemaking or any other process, decides when it is appropriate for state law to exceed federal law. (2010)

### **III - Health Care Funding**

**III:A• NHSBA** supports a statewide effort to work with legislative bodies to address the spiraling costs associated with health care benefits borne by the school districts in New Hampshire. (2005)

### **IV – Charter Schools**

**IV:A• NHSBA** proposes that for any charter school authorized by the State Board of Education, state aid entitlements under RSA 198:42 should be paid directly to the charter school from state funds which are separate from local district grants. (2006)

**IV:B• NHSBA** proposes that the State Department of Education develop evaluation and accountability criteria for the state's charter schools to ensure their financial stability as well as sound educational objectives. (2006)

### **V - Local Control and School District Autonomy**

**V:A• NHSBA** supports legislation to lower the mandated 2/3-majority vote for passing a bond article to 60% for all school districts. (1997)

**V:B• NHSBA** supports the continued ability for Cooperative School Districts to adopt apportionment formulas based on locally determined factors. (2000)

**V:C•** *Deleted in 2014.*

**V:D•** NHSBA supports amending current law to allow school districts to establish a non-lapsing contingency fund to meet the cost of unanticipated expenses. (2001)

**V:E•** NHSBA supports legislation that allows local governing bodies to indicate their recommendation on any warrant article, in addition to those recommendation requirements already specified in the municipal budget law, RSA 32. (2006)

**V:F•** The NHSBA supports the NH Legislature amending the “SB 2” process to allow a legislative body to specifically vote by a supermajority of 60% on a Warrant Article to create and fund a program that would then continue beyond the single year and its costs would be included as part of the following years default budget. (2008)

**V:G•** NHSBA opposes any change in statute implementing an “Evergreen Clause” in all negotiated contracts. Evergreen clauses mandate the continuation of any pay plan after the expiration of a contract when a successor agreement has not been reached. Any such provision exceeds previous standards and usurps local control, significantly tipping the balance of negotiations. *(First adopted in 2009 – Revised in 2014)*

**V:H•** NHSBA opposes any mandated teacher salary schedule requiring all districts in the state to pay salaries based on a common state schedule. (2009)

**V:I•** NHSBA supports local control provided in NH statutes and rules that allow local school districts the authority to make their own decisions in defining a school calendar that complies with both the spirit and the letter of the law. *(First adopted in 2009 – Revised in 2014)*

**V:J•** NHSBA supports new legislation or administrative rules that impose penalties against school district employees who breach their employment contracts. (2011)

**V:K•** NHSBA opposes any branch of New Hampshire government adopting or supporting curriculum standards that usurp state’s rights and de-emphasize and limit local control of curriculum and local school board oversight. (2011)

**V:L•** NHSBA supports legislation to allow local school districts to retain a percentage of their year-end unreserved fund balance in the same manner as local municipal governments. (2011)

**V:M• NHSBA** supports local boards and their responsibility for establishing the structure, accountability, advocacy and delivery of instruction within their local district. This includes statutory changes that affirm this managerial policy confided exclusively to public employers. Specifically, governing bodies have the right to determine standards for evaluation, compensation, selection, layoff and retention, discipline, assignment and transfer, and other traditionally accepted managerial rights so as to continue public control of governmental functions. (2013)

**V:N• NHSBA** supports state and federal legislation that affirms the responsibility for education resides with the states, which have delegated to local school boards the power and authority to adopt policies, establish priorities, and provide accountability to direct the operation of the schools, including the school system's mission and goals, organization, budget, program, curriculum and services, all essential to the daily operation of schools, consistent with state laws and regulations. (2014)

**V:O• NHSBA** supports legislative affirmation of the management right associated with teacher evaluation that is an integral component of the requirement that school boards adopt a teacher evaluation policy. Further, NHSBA supports involving teachers and principals by allowing a reasonable opportunity to comment on draft school board evaluation policy, understanding that the school board has the sole prerogative to adopt a local policy it deems appropriate. (2014)

**V:P• NHSBA** supports New Hampshire's adoption of updated requirements in statutes and rules that reflect current document imaging technologies and backup capabilities. (2016)

## **VI - School Safety**

**VI:A• NHSBA** supports legislation which excludes public schools from being designated as neutral ground for visitation purposes for children of parents undergoing a divorce procedure by legal or other administrative orders. (1998)

**VI:B• NHSBA** supports efforts to enact legislation which would require notification to school districts of restraining orders related to a student's behavior. (1999)

**VI:C• NHSBA** supports legislative action to remove the unfunded mandated provisions of RSA 193-F, Pupil Safety and Violence Prevention. The imposition of these new mandates and their related financial costs, without additional state funding, violates the New Hampshire Constitution, Part First, Article 28-a. (2011)

## **VII - Accountability**

**VII:A• NHSBA** believes that all components of state testing (English Language Arts, Writing Prompt, Mathematics, Science, and Social Studies) should continue to be given annually at the end of the school year with appropriate and immediate steps being taken to ensure that these test results are received by school districts no later than the following July 1. Valid data to assess school performance relies on measuring individual student progress: NH should adopt gain score or value-added measures as the principal means for measuring student performance. If NH does not adopt gains-score or value-added measures as the principal means for measuring student performance, then annual testing should take place at the beginning of the school year so that information may be used instructionally during the year. *(First adopted in 1998 – Revised in 2016)*

**VII:B• NHSBA** supports the inclusion of only students who have enrolled in a district continuously for the previous school year in the numbers calculated to measure student performance. *(First adopted in 2005 – Revised in 2016)*

**VII:C• NHSBA** supports a review of NH's accountability and performance measures as well as standards established for the NH state assessment program. (2009)

**VII:D• NHSBA** supports legislation to amend the State Common Core Testing that will begin in the school year 2014-2015 to allow special education students be tested at their grade level ability rather than their placement of their current school grade. (2013)

**VII:E• NHSBA** supports the development of curriculum for use by trained teachers in grades K-12 to educate students in the prevention of sexual abuse, with such curriculum to be developed locally using either a model developed by the New Hampshire Department of Education or by one of the 13 state agencies that already use evidence-based sexual abuse prevention education. (2016)

## **VIII - State Board of Education**

- VIII:A• NHSBA** calls on the State Board of Education to continuously monitor all teacher training programs at New Hampshire colleges and universities to assure that such institutions are offering quality and relevant training programs preparing individuals for careers as teachers and/or administrators in New Hampshire's public schools. (*First adopted in 1998 – Revised in 2014*)
- VIII:B• NHSBA** proposes that the Department of Education develop and maintain a database of available grants and other funding mechanisms to assist local school districts in their grant writing efforts and funding of locally determined programs. (2002)
- VIII:C• NHSBA** urges the State Board of Education to conduct a statewide study of the “traditional” school calendar utilized by most public school districts in New Hampshire and to issue a summary report of its findings, conclusions and recommendations. (2003)
- VIII:D• NHSBA** urges the NH State Board of Education to adopt Standards of NH School Approval which emphasize qualitative standards rather than quantitative standards. (2003)
- VIII:E•** *Replaced by Resolution II:H in 2014.*
- VIII:F• NHSBA** supports the development and implementation of poverty indicators for Title I eligibility, which best reflect the current distribution of children from low income families in the public schools across the State and maximizes the number of districts eligible for Title I funds. (2003)
- VIII:G• NHSBA** supports the concept and duties of the State Board of Education as established in RSA 21-N:10-11. In its capacity to review all programs, advise on goals and hear appeals, the State Board of Education should have the authority to appoint the Commissioner of Education as well as confirm the Deputy Commissioner and division directors nominated by the Commissioner of Education. (2005)
- VIII:H• NHSBA** opposes the changes in student assessment at the state level which are resulting in fewer content and skill areas tested, especially the loss of the writing assessment. Basing assessment decisions on availability of funding rather than on what is best for the students of New Hampshire is not something that **NHSBA** can support. (2005)

**VIII:I• NHSBA** supports a compulsory attendance age of eighteen (18), along with flexibility to utilize alternative options that allow students to continue a program of study to complete their high school education. (*First adopted in 2006 – Revised in 2014*)

**VIII:J• NHSBA** supports a Department of Education funded study on the impact on performance of extended learning opportunities and those extended learning opportunities' relationship to the funding formula. (2009)

**VIII:K• NHSBA** supports the adoption of statutory language requiring that any statute or New Hampshire Department of Education rule, which mandates the adoption of local school board policies, will expire after five years; and that such statute or rule cannot be renewed without full public hearings, debate and re-authorization by the New Hampshire Legislature. All rules and regulations stipulated by the New Hampshire Department of Education must be submitted to the full New Hampshire Legislature for final consent and approval. (2015)

## **IX - Federal Legislation**

### **Individual with Disabilities Education Act:**

**IX:A• NHSBA** urges the U.S. Congress to appropriate funds to pay 40% of the cost of implementing IDEA, and to fully fund any additional requirements in the area of special education and to provide financial impact statements. (1990)

**IX:B•** Since its original enactment in 1975, the Individuals with Disabilities Education Act (IDEA) has played a pivotal role to assure that students with disabilities receive the services they need for their success. **NHSBA** supports and applauds the efforts and goals encompassed by IDEA's mission.

As our Congress considers the reauthorization of IDEA, **NHSBA** believes attention should be directed at components of the program that are moving away from the original mission of educating children to a mission that involves a wider range of functions. **NHSBA** believes that for special education to achieve its potential in today's environment, several areas should receive attention. **NHSBA** proposes that federal reauthorization of IDEA address these specific priority concerns in the following areas:

- federal funding - Congress should fully fund the federal share of IDEA as a mandatory program;
- teacher recruitment and retention - federal law should create and encourage incentives for new teachers seeking special education certification;

- administration and paperwork - federal law should ease the current complex paper trail aimed at documenting compliance as well as allowing greater flexibility in the IEP process;
- due-process hearings - federal law should provide for adequate notice of issues and good-faith mediation
- related services - federal law should identify the financial role of other governmental units rather than fix all costs for related services on the narrow portion of the tax base that just serves education;
- private placements - federal law should focus on whether a substantive deprivation of educational opportunities exists in the public setting before consideration of private placement;
- safe learning environment - federal law should allow local school district personnel the flexibility and discretion to make appropriate discipline determinations that are in the best interests of all students when it comes to disciplining children with disabilities;
- over identification - federal law should clarify the definition of those disabilities that can result in over identification. (2002)

#### **Every Student Succeeds Act:**

**IX:C• NHSBA** urges the New Hampshire Legislature and New Hampshire Department of Education, consistent with the language and intent of the Every Student Succeeds Act (ESSA), to maximize local governance and community leadership through enhanced local school board flexibility in addressing key areas such as standards, testing, and accountability; and further to pro-actively engage and collaborate with NHSBA in all legislative and administrative discussions and decisions concerning the implementation of ESSA. *(First adopted in 2003 – Revised in 2009 – Revised in 2016)*

#### **National School Boards Association:**

**IX:D• NHSBA** supports the efforts of the National School Boards Association to provide more local governance and flexibility by working with federal officials to ensure passage of all federal legislation and regulations consistent with this goal. (2015)

## **X – Public Pension System**

**X:A•** NHSBA supports the continuing existence of the New Hampshire Retirement System (NHRS). The NHRS should be strong, secure, solvent, and fiscally sustainable. To achieve this goal, NHSBA supports legislation that will strengthen NHRS's solvency, including legislation to change how an employee's average final compensation is determined. NHSBA supports a calculation using an average of the highest five years for all employees retiring after July 1, 2016. NHSBA further supports legislation requiring that all NHRS rate increases, above those attributable to the \$2.4 billion unfunded liability agreed to by public employers in 2007, be shared equally between employees and employers. (2011)

**WILTON-LYNDEBOROUGH COOPERATIVE  
SCHOOL BOARD MEETING  
Tuesday, September 11, 2018  
Florence Rideout Elementary School-Library  
6:30 p.m.**

*Present: Harry Dailey, Matt Ballou, Miriam Lemire, Mark Legere, Joyce Fisk, Carol LeBlanc, Alex LoVerme and Jonathan Vanderhoof.*

*Superintendent Bryan Lane, Principals Brian Bagley, Tim O'Connell, Curriculum Coordinator Julie Heon, and Clerk Kristina Fowler*

**I. CALL TO ORDER**

Chairman Dailey called the meeting to order at 6:30pm.

**II. ADJUSTMENTS TO THE AGENDA**

There were no adjustments to the agenda.

**III. PUBLIC COMMENTS**

Ms. Susan Bogdan, representing the WLC Warriors Athletic Booster Club, presented a check for \$500 to Principal Bagley for the WLC Athletic Program. Appreciation for the donation was expressed. Funds were raised through the banner program. The donation was accepted at the previous meeting.

**IV. BOARD CORRESPONDENCE**

**a. Reports**

**i. Superintendent's Report**

Superintendent Lane reviewed his report. The opening of the schools went well even with a couple facilities issues at FRES which included a power outage due to a pole issue on Main St. that affected different parts of the building and students and staff were evacuated to the Wilton Town Hall when there was a smell of natural gas in the kitchen due to the pilot light in the oven going out. All students and staff were fine. Due to the warm weather, temperatures were monitored and options were made available to move classes. He is suggesting in the future to put in some type of "venting scenario" to have exhaust fans on the second floor at the MS to help cool it down over night and Mr. Erb, Facilities Manager, will look at options for FRES. Mr. Steve Brown of Steve's School Bus was more than accommodating with changes to the bus routes and he has obtained a couple of new busses. The teacher's union would like more information on the calendar. The seniors presented the first graders (class of 2030) with tee-shirts on September 6. The 2018 Legislative Summary (from NHSBA) was provided for informational purposes. It will be brought to the Policy Committee for formal review.

**ii. Business Administrator's Report**

Superintendent Lane provided a brief overview of Ms. Tucker's report in her absence which included secured pricing with various vendors. He noted the original quote of \$54,375 for the reusable wares was written in a manner that exceeded our needs (example 600 dozen forks) and an adjusted quote will be provided. He confirmed regarding the fuel bid that who we use for fuel delivery may not be who we use for service as the tanks are owned by the district. A recommendation will come to the Board at the next meeting to award the oil and propane bid.

**iii. Principals' Reports**

Principal Bagley reported the Emergency Operations Plan has been submitted as required to the State of NH-Home Land Security. On August 16 a cookout was held to recognize custodians and summer staff. New teacher orientation was held on August 23 at WLC and included a tour of the two communities. The first days prior to school opening were successful and included two days of professional

development and one day devoted to teacher prep. Step-up day was held on August 28 for the 6<sup>th</sup> and 8<sup>th</sup> graders. One of WLC's goals is to build moral in the school with the students, staff and community. This work has already begun on the first day with each staff member welcoming students back with signs. A kick off assembly was held at the beginning and end of the day. On October 4, the first "coffee and conversation" will take place at WLC with Principal Bagley and Assistant Principal Edmunds.

Mr. O'Connell reported the first full day of kindergarten was successful. Prior to the first day of school, meet and greets were held along with a welcome day and orientation. Having a full day of kindergarten allows for more academics, science, social studies, incorporated intervention blocks and more time for social development. Students now have physical education, art and music. The W.I.N. (What I Need) team is involved to provide extra support and extension. One initiative for the elementary teaching staff is Writers Workshop; an update will be given later this year. On August 28 the professional development was focused on math; teachers worked with a consultant and Dr. Heon. This work will continue throughout the year. Another focus for Principal O'Connell is safety in the schools. Open house at FRES is September 12 and LCS September 13. The 1<sup>st</sup> graders had a visit from the seniors who presented them "Class of 2030" tee-shirts. He confirmed the W.I.N. program at LCS runs similar to FRES but the timeframe is different. There are 4 half hour sessions on Tuesday and Thursday and students are grouped in accordance to screening data that was done prior to school starting.

Superintendent Lane confirmed at district meeting and budgeting time last year, he anticipated kindergarten enrollment to be 40; currently there are 13 additional students which brings in additional revenue of approximately \$37,000. He believes we will not see a large fluctuation in enrollment.

#### **iv. Curriculum Coordinator's Report**

Dr. Heon gave an overview of her report which included professional development that was provided in the district such as math, science, curriculum work, new teacher orientation as well as Responsive Classroom which all K-5 teachers and one MS teacher have been trained in. New teacher monthly meetings have been initiated along with a new program for mentoring. She provided state assessment data for reading math and science which showed some of the scores below the state average in particular MS (grades 6-8) math and 11<sup>th</sup> grade science. She spoke of working with Principal Bagley regarding intervention teams and how to bring resources to WLC to help with reading comprehension and working on a math intervention plan for grades 6-12. They are looking at ways to engage more students in math and science.

Principal Bagley spoke of concerns regarding the math scores and the need to improve them. He notes they are working on strategies for this. The math department has been writing a plan to address the low scores. He confirmed feedback on the new code of conduct has been positive and there has been less disruption in the classroom.

Discussion was had regarding the scores and members voiced concern.

Both Principal Bagley and Dr. Heon responded to the concerns raised by the Board. Superintendent Lane confirmed there is a plan and once finalized it will be brought to the Board. It was expressed that there is a need for vertical conversations between schools, accountability for teachers and the need to have some remediation for the students. It was requested the tactical plan should include how it will be done, how it will be measured and executed. It was noted the scores for the elementary students were above or at state average.

#### **b. Letters/Information**

##### **i. NEASC Letter**

Superintendent Lane briefly reviewed the letter from New England Association of Schools and Colleges (NEASC) which included praise in certain areas and priority areas needed for growth. NEASC will be back next fall to do a full assessment and will be looking at the progress made.

102 **ii. Enrollment**

103 Superintendent Lane reviewed the current enrollment for the district as of today to be 559 (557 on 1<sup>st</sup>  
104 day). Revenue for kindergarten is calculated at \$2,900 per student and there are 13 additional students  
105 over the 40 used for budgeting. This calculates to an additional \$37,000 in unanticipated revenue. He  
106 confirmed once we have past 3-4 weeks of school with the kindergarten classes he would not ask for an  
107 additional teacher even if the number of students grew as it would be detrimental to the student's routine.  
108 The School Board policy allows for a maximum of 20 students per class in kindergarten.

109 **iii. Class Size**

110 Superintendent Lane reported per the class size policy he is to provide the number of classes that are  
111 running with less than 5 students in them. In the HS there are 5 classes; Creative Writing-semester 2,  
112 Green Woodworking/Joinery-semester 1, Honors Calculus (Project Running Start), Honors Statistics  
113 (Project Running Start) and Philosophy-semester 2. These classes will continue to run. He confirmed  
114 this is not a trend for these particular classes and all teachers do have full schedules throughout the day.  
115 He also confirmed if the classes did not run at WLC, the students do not have the ability to take them at  
116 Milford unless tuition was paid and it would take one period for student travel.

117  
118 **V. BLIZZARD BAGS**

119 Superintendent Lane reported to implement this the DOE would need to be notified by September 1. He  
120 provided some feedback from the staff. Some concerns noted were the availability of teachers when they  
121 may have small children to take care of, some students are at day care on snow days and some students  
122 work as well as 6% of the students do not have access to technology at home. Members discussed the  
123 topic and shared their views.

124  
125 *A MOTION was made by Mr. LoVerme and SECONDED by Mr. Ballou (for discussion) to have*  
126 *administration create a plan for blizzard bags for the Board's approval and to be brought to the*  
127 *Department of Education for their approval.*

128  
129 Further discussion was had.

130  
131 *The MOTION was AMMENDED by Mr. LoVerme and SECONDED by Mr. Ballou to include "by June*  
132 *1" (for the Board's approval).*

133  
134 Discussions continued.

135  
136 *Voting: two ayes; five nays from Ms. Lemire, Mr. Legere, Mr. Ballou, Ms. Fisk and Ms. LeBlanc, motion*  
137 *failed.*

138  
139 **VI. WLC BANNERS**

140 Superintendent Lane questioned if the Board would like space to be created in the gymnasium for  
141 additional banners. Ms. Bogdan noted the booster club has had success with the banner program and  
142 would like the ability to be able to offer a select number of banners to alumni and families, not  
143 necessarily to businesses. A brief discussion was had including possible options such as selling bricks  
144 instead of banners, ways to create space and the possible removal of old banners.

145  
146 *A MOTION was made by Mr. LoVerme and SECONDED by Mr. Ballou to instruct administration to*  
147 *work with the WLC Warriors Athletic Booster Club to find a way to add banners.*

148 *Voting: all aye; motion carried unanimously.*

149  
150 **VII. CONSENT AGENDA**

151 There was none to report.

## VIII. ACTION ITEMS

### a. Approve Minutes of Previous Meeting

*A MOTION was made by Mr. LoVerme and SECONDED by Ms. LeBlanc to approve the minutes of August 28, 2018 as amended.*

*Voting: six ayes; one abstention from Mr. Legere, motion carried.*

## IX. COMMITTEE REPORTS

### i. Strategic Planning Committee

Mr. Vanderhoof reported the committee spent the first hour of their last meeting discussing food service. They also discussed the MS configuration and administrative structure. In general, he notes, there has been a lot of discussion and they will be moving toward making decisions in the near future.

### ii. Facilities Committee

Superintendent Lane reported a tour of FRES was completed this evening with one item noted, a “leaking scenario” in the gymnasium which Mr. Erb is aware of. He will work with Mr. Erb to look at a “venting scenario” to put exhaust fans in the MS to remove heat from the building during the hot days. This will come to the Facilities Committee to determine if it belongs on the CIP.

## X. RESIGNATIONS / APPOINTMENTS / LEAVES

There were none to report.

## XI. BOARD BUDGET DISCUSSION

The next School Board meeting, September 25 is a joint meeting with the Budget Committee to present the SAU and technology budgets. Mr. LoVerme, budget liaison, noted that the Budget Committee wants a “flat budget”. Concerns and expectations for the upcoming budget were discussed. Superintendent Lane noted his goal is to bring a budget that supports the needs of students and is fiscally responsible. He is looking at the RISE program as there is an increase in enrollment and ABA Therapist. He will also be looking at transportation for any possible savings. He confirmed the position for the part-time desktop support person has not been filled and the idea of combining one person shared between the town and school district has not been finalized; any plan would come to the Board prior to doing so. Mr. LoVerme requested to be provided with any increases in the RISE program.

## XII. PUBLIC COMMENTS

Ms. Susan Bogdan suggested in regard to the assessment data going forward parents and students be included as that is a body of people who have not been asked about the math program. She spoke of the top 10% of students having to go on to take remedial math classes and some students who have D’s most of the year have A’s at the end of the year. She is glad the Board is aware of this and states she has complete faith it will be fixed.

Ms. Edwina Hastings was provided a legislative packet as requested and also noted two of her graduates had to take remedial math.

## XIII. SCHOOL BOARD MEMBER COMMENTS

Mr. LoVerme commented he had been asked to request to have the “dye cut machine” fixed at one of the schools. He thanked the parents who brought fans in for the students during the warm weather. He questioned if the district had an athletic trainer (this was budgeted) because during the boys’ soccer game a student broke their collar bone and no trainer was present. Superintendent Lane responded Mr. Brice Miller, Athletic Director indicated to him he was looking to find a service but he does not have any additional information.

Mr. Ballou suggested perhaps there should be a more formal relationship between the School Board and Select Board as a way to improve their working relationship with more formal discussions.

Ms. LeBlanc questioned what type of feedback the Board will receive to show the students who are performing poorly are being brought up to speed. Superintendent Lane will provide a plan at the next meeting.

Chairman Dailey provided an update of his attendance to the Wilton Select Board meeting regarding parking at WLC and on School Road. A brief discussion was had. Mr. Ballou suggested that an agenda item be added to a future agenda to discuss forming some sort of group or have workshops with the Select Board at a neutral location.

#### **ADJOURNMENT**

*A MOTION was made by Mr. LoVerme and SECONDED by Mr. Legere to adjourn the Board meeting at 9:22pm.*

*Voting: all aye; motion carried unanimously.*

*Respectfully submitted,  
Kristina Fowler*

**Wilton-Lyndeborough Cooperative School District**  
**School Administrative Unit #63**

192 Forest Road  
Lyndeborough, NH 03082

Bryan K. Lane.  
Superintendent of Schools

Betty Moore, M.Ed.  
Director of Student Support Services

Lise Tucker  
Business Administrator

To: Bryan Lane, Superintendent of Schools, School Board

From: Lise Tucker, Business Administrator

Subject: Annual Heating Fuel Bid

Date: September 18, 2018

An Invitation to Bid went out to five companies. The detail of the quotes included: Supplier of No. 2 fuel oil and Propane. Delivery to be automatic, but additional deliveries may be made within 24 hours of request. Term of agreement: September 15, 2018 to June 15, 2019.

Attached are the results of the bids for your reference. Our budgeted price per gallon for #2 oil is \$2.422. Anticipating the lower bids, this reflects a projected deficit of .047c per gallon. Our budgeted price per gallon for propane is \$1.492. This reflects a project savings of .063c per gallon.

As noted, the following quotes came in for review:

Discount Oil of Keene, Keene, NH  
L & G Propane, Keene, NH  
Ciardelli Fuel Company, Milford, NH

The recommendation is to award the bid to:

<u>Discount Oil of Keene</u>	<u>L&amp;G Propane</u>
\$2.469 #2 fuel	\$1.429

Using the recommendation above, we anticipate a deficit of \$(29,123) assuming the same consumption as last year.

	17-18 actual	18-19 budgeted	
#2 oil	31,133.5	23,781.6	30.9% increase fuel gallons purchased
Propane	20,638.7	13,162.9	56.7% increase propane gallons purchased

Wilton-Lyndeborough Cooperative School District  
2018-19 Fuel Bid  
Opening Results

Bid Deadline - Monday, September 7, 2018 by 3:00 PM

Vendor	Propane	#2 Oil	Contact	Comments
Discount Oil of Keene		\$2.469	Amanda Pizzarella	352-0583
L & G Propane	\$1.429		Amanda Pizzarella	352-0583
Ciardelli Fuel Company	\$1.599	\$2.599	Ross Quigley	673-1336

Bids opened at 3:35 Monday 9/7/18

witnessed by Buddy Erb, Mary Anne LaBrie and Lise Tucker

Per Buddy - from prior experience, the lower bidder has to be reminded of the automatic delivery requirement.

As a result, Facilities has to bleed the boilers - labor time cost approximately \$2,400

Budgeted for 18-19:	\$1.492	\$2.422
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